



DSD Business Systems

Sage 100 Enhancements

POMC

Purchase Order Multi-Currency

Version 7.10



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Purchase Order Multi-Currency User's Manual
Version 7.10

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Section A: Introduction

This manual contains a description and instructions for this DSD product. Operating instructions are included for the features added by this product to Sage 100. For instructions on using Sage 100, refer to the appropriate Sage 100 manual, or call your Sage 100 reseller. DSD Business Systems offers excellent Sage 100 support, at an hourly rate.

Web Resources

DSD web site: <http://www.dsdinc.com>

The Enhancement page contains:

- Current Release Schedule*
- Purchasing Information*
- Installation Instructions*
- Product Support*
- Enhancement Links*

POMC Purchase Order Multi-Currency:

<http://www.dsdinc.com/enhancement/purchase-order-multi-currency-4/>

The product web page contains:

- Product Description*
- Web Links*
- Current Product Version Table*
- Product Installation File Download*
- Product Manual in .pdf Format*
- Revision History*
- FAQ*

Support

DSD provides product support through Sage 100 resellers. Support is provided for the current version. Older versions are supported at an hourly rate. DSD's telephone number is **858-550-5900**. Fax: **858-550-4900**.

For a hard error, where the program displays an error dialog, report:

- Error number.*
- Program name.*
- Line number.*
- Program version.*
- Exact sequence that caused the error, including menus and menu selections.*

Other pertinent information.

If leaving a message or faxing, please include:

Your name.

Your phone number (and fax if applicable) and extension.

It is possible to be unable to duplicate a problem, because of data corruption or because we have not exactly duplicated a particular operating environment. In such circumstances, we can only continue to try to fix the problem if we can either access the system with Symantec PCAnywhere or by some other means access or duplicate the system.

Purchase Order Multi-Currency Features

- **Foreign Costs Maintenance:** Found in the Multi-Currency Main Menu, establish the Standard Cost for any Item in any Currency to be the default Unit Cost in the Currency of the Purchase Order.
- **Automatic Reorder and Auto Orders by Vendor's Currency:** Generate Automatic Reorder and Auto Order Purchase Orders only for Vendors with a specific Default Entry Currency.
- **Generate Automatic Purchase Orders in Vendor or Base Currency:** Specify if you want to generate the Purchase Orders in the Vendor's Default Entry Currency or in Base Currency.
- **Use Foreign or Base Costs and Breaks:** You may generate the Transaction Currency Purchase Orders using the Foreign Costs and Breaks set up for the Vendors and Items selected or you may select to convert the Base Costs and Breaks to the Purchase Order Transaction Currency.
- **Enter Transactions in Any Currency:** You may enter Purchase Orders, Receipt of Goods, Receipt of Invoice and Return of Goods in the Vendor's Default Entry Currency, or you may change the Transaction Currency to any other established Currency.
- **Enter Transactions using Any Exchange Rate:** You may use the currency Exchange Rate as of the transaction date or you may override the Exchange Rate.
- **Registers in Base and Entry Currency:** For audit purposes, the Multi-Currency system prints Purchase Order Registers and Journals in both the Entry Currencies and the Base Currency using the appropriate Exchange Rates.
- **Receipt History Display in Base or Entry Currency:** Receipt History amounts are displayed in Base Currency. They may also be displayed in Transaction Currency using the Currency Color specified in Currency Code Maintenance in General Ledger.
- **Print Reports in Any Currency:** Print any report in Base, Vendor, Entry or Other Currency, using As Posted or Current Amounts, in Buy, Sell, or an Override Rate.

Reports

The following reports are modified for the **Multi-Currency Purchase Order Processing** module:

- Ship To Address Code Listing
- P/O Vendor Price Level Listing
- M/C Automatic Reorder Register
- M/C Auto Generate Purchase Orders Register
- Purchase Order Printing
- M/C Receipt of Goods Register
- M/C Receipt of Invoice Register
- M/C Daily Purchases Journal
- Daily Transaction Register
- Return Order Printing
- M/C Return Order Register

- Material Requisition Register
- Open Purchase Order Report
- Open P.O. by Item Report
- Open P.O. by Job Report
- Expected Delivery Report
- Cash Requirements Report
- Purchase Order Recap
- Receipt History Report
- Purchase History Report
- General Ledger Posting Recap

Section B: Getting Started

CAUTION

- **If you reinstall or upgrade one of the Sage 100 modules listed in the following table, you must also reinstall this Enhancement.**
- Enhancements from different Sage Developers are generally not designed to work together. If installed together, problems are likely to occur.
- **Check with DSD before installing more than one Enhancement.**

Required Levels

Sage 100 Module	Module Required	Required Level
P/O	Y	7.10
APMC	Y	7.10
CUMC	Y	7.10
IMMC	N	7.10
BRMC	N	7.10
B/C (Bar Code)	N	7.10

Installation

1. **Back-up:** Exit all Sage 100 sessions. Back-up existing Sage 100 data.
2. **Check Levels:** Sage 100 module levels **must match** those listed above.
3. **Run Enhancement Setup Program:** Save the executable installation program (sent to you or downloaded from our website) in a convenient location on the Sage 100 server. Launch the program from Windows Explorer or by selecting Start/Run, and then browse for the file in the location you saved it. Follow on-screen instructions.
4. **Send your Sage Serial Number to your DSD Representative:** Send your Sage Serial Number to your DSD representative in order for us to send you back the encrypted keys to unlock your system. This serial number can be found in Library Master\Setup\System Configuration, Tab 3. Registration as Serial Number.
5. **Re-Start Sage 100:** Sage 100 will be updated.
6. **Unlock the Enhancement:** DSD Enhancements must be unlocked to run. When any part of the Enhancement is run for the first time, the **DSD Enhancement License Agreement and Activation** window will appear. Follow the steps shown on that window. *You can click the Help button for more detailed instructions.*

Note: On the next page is a screenshot of the DSD Enhancement License Agreement and Activation window.

After accepting the License Agreement, you can then select the type of unlocking that you'd prefer. The choices are File, Web, Demo and Manual Entry.

File Unlock: After receiving your encrypted serial number key file from DSD, and placing that file in the MAS90/SOA directory, selecting this option will unlock all products keys contained in the file. This means you can unlock all enhancements at once using this option.

Web Unlock: If the system that is running the DSD Enhancement *has web access* and you *have sent DSD your Sage Serial number*, you can unlock the Enhancement without assistance using Web Unlock. When this option is selected, the program will attempt to download encrypted serial number key file from DSD *and then proceed to unlock all enhancements contained in the file*.

- *The Sage 100 system that is being used must have web access for this option to be effective.*
- *You can send your Sage Serial Number to your DSD Enhancements sales representative.*

Demo Unlock: If a Demo mode is available for the Enhancement you're running, you will be able to Demo unlock the product without assistance from DSD for demo purposes.

- *Creating a Demo Unlock is a good way to temporarily unlock DSD Enhancements off-hours, if you do not have web or email access. Later, you can unlock the product fully, during business hours.*

Manual Entry Unlock: If you want to unlock a single enhancement using a single encrypted key, you can select this option and enter the 64 character key you receive from DSD by copy and paste.

Note: You can also unlock a DSD Enhancement through the [DSD Enhancement Control Panel](#) found on the Library Master Utilities Menu. Then, select the Enhancement with your mouse from the list of Enhancements and click the **Unlock Product** button on the right side of the window.

- Convert Data:** After unlocking, the DSD Conversion Wizard will appear. Follow on-screen instructions to complete data conversion. *You can exit the conversion program without converting data. The Enhancement will not proceed, however, until data is converted. If you enter an enhanced program and data has not been converted, the conversion program will run again.*

DSD Enhancement Control Panel

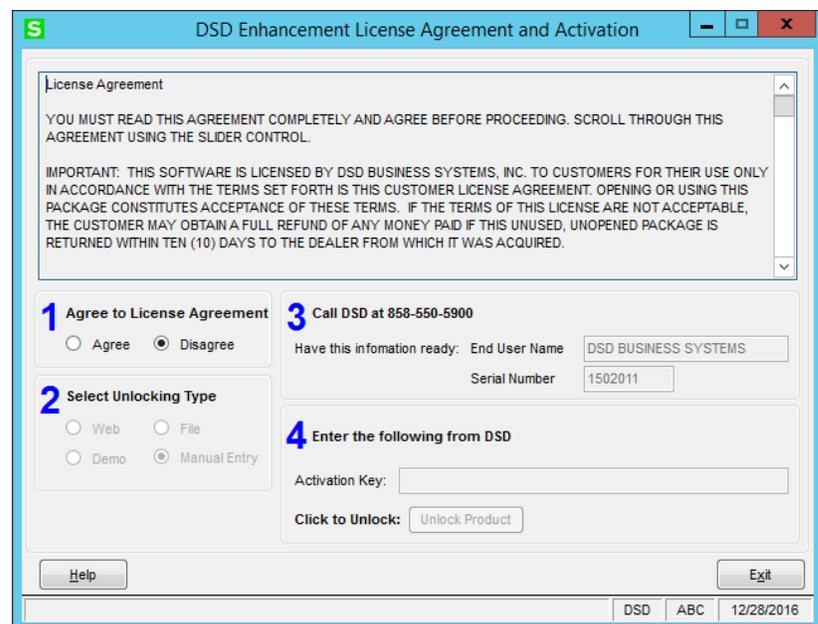
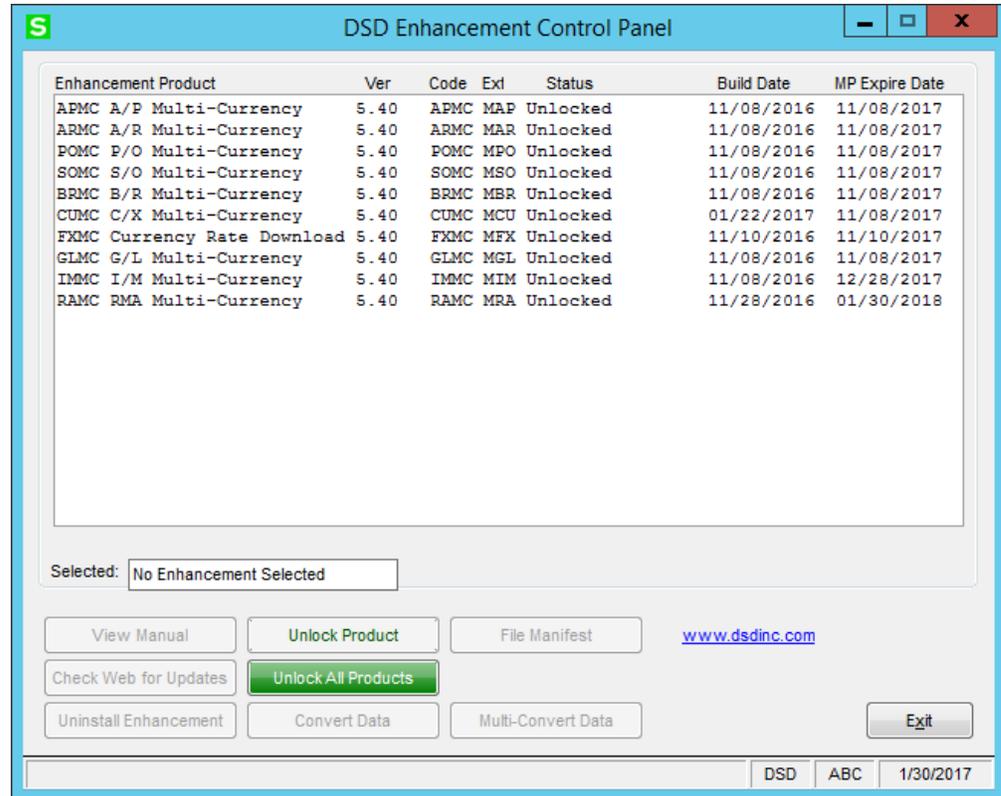
Starting with version 3.61, all DSD Enhancement products include DSD's Enhancement Control Panel. The **DSD Enhancement Control Panel is accessed from the Library Master Utilities menu.**

The DSD Enhancement Control Panel is a simple to use yet powerful system to help maintain DSD Enhancements installed on a Sage 100 system. To use it, select an Enhancement product from the list on the window and then click the button which corresponds with the desired task.

View Manual: This button will display the product manual for the selected Enhancement using Adobe Acrobat. For this to be possible, the PDF file for the corresponding manual must be in the "MAS90/PDF" folder in the Sage 100 system. If the file is not present, and the system has web access, the correct PDF file will be automatically downloaded from the DSD website, put into the "MAS90/PDF" folder and then displayed.

Check the Web for Updates: This button will check the DSD website to see what the current build is the selected Enhancement and alert the user if a later version is available. *This requires an FTP web connection on the Sage 100 system.*

Unlock Product: This will cause the DSD Enhancement License Agreement and Activation window to appear. Using this window is

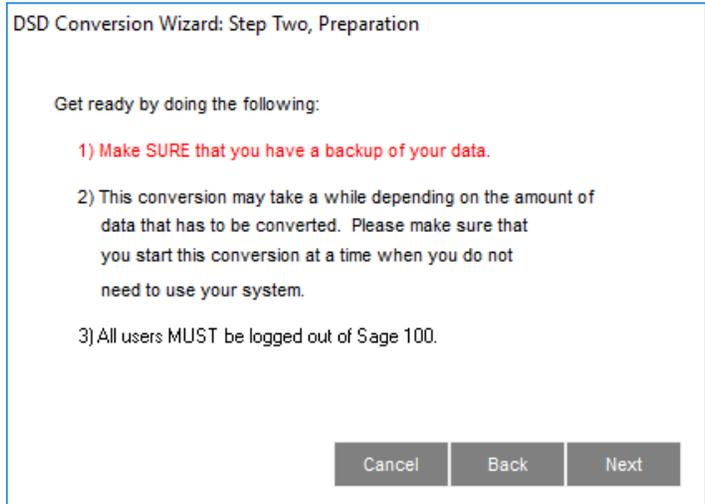
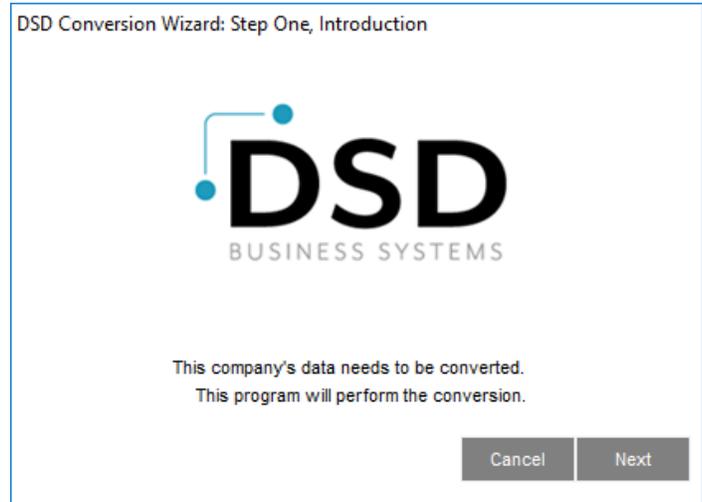


described on the previous page. *This button is disabled if the selected Enhancement is already unlocked.*

Unlock All Products: This will cause the DSD Enhancement All License Agreement and Activation window to appear. This window is similar to the one described on the previous page, but has only web and file as options to unlock. *This button is never disabled.*

Convert Data: After unlocking, if Conversion has not been done, the Convert Data button can be pushed and the Enhancement data conversion program will run. Data conversion is *non-destructive*, and may be triggered any number of times. **However, this must be completed before any Multi-Currency processing is allowed in the respective module.** *Sometimes this is required to fix data records imported or updated from a non-enhancement installation.*

This conversion can also be triggered by launching a task in any Multi-Currency module that has not been previously converted. Conversions for more than one company at a time can be done using Multi-Convert Data below.



Multi-Convert Data: Multiple Companies can be converted at the same time for a given Enhancement. If a Base Currency Code has not been assigned, it must be entered here before the Conversion is allowed. *(If you have a large number of Companies to convert, please do in batches of 20 or fewer due to memory limitations.)*

	Company	Company Name	Activated	Converted	Base Currency	Convert
1	AB1	ABC Multi-Currency CAD 5.20P3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	CAD	<input type="checkbox"/>
2	AB2	ABC Multi-Currency Consolidation 5.20P3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	USD	<input type="checkbox"/>
3	ABC	ABC Multi-Currency USD 5.20P3	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	USD	<input type="checkbox"/>
4	ABX	American Business Expressions	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	USD	<input type="checkbox"/>
5	EEC	Edwardson Electric Company	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
6	MFG	MFG Computer Systems, Inc	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>
7	XYZ	XYZ Manufacturing Company	<input checked="" type="checkbox"/>	<input type="checkbox"/>		<input type="checkbox"/>

Help: The Help button, located at the bottom right of the window, opens an HTML help file.

Get Adobe Acrobat: Opens the Adobe Acrobat website to the page where Acrobat can be downloaded and installed.

Uninstall Enhancement If this option is available, then selecting this button will start the un-install process, removing the enhancement from the system. (for more information [see Uninstall DSD Enhancements](#))

There is also a link to the DSD website.

Section C: Setup

Conversion Notes

The best choice is to do all conversions in the [DSD Enhancement Control Panel](#), as in the previous page above.

The system will designate the following values for each transaction converted from an existing Sage 100 System:

1. Entry Currency = Base Currency
2. Entry Rate = 1

IMPORTANT: Follow the Multi-Currency Startup process for each module installed before entering Multi-Currency transactions.

Multi-Currency Purchase Order Processing Setup

Data You Need

Before beginning the Multi-Currency Startup process, you should have the following information assembled and available for use:

- ◆ List of Foreign Purchase Addresses.
- ◆ List of Foreign Price Levels.
- ◆ Repeating and Master Orders in their corresponding Entry Currencies.

A **Currency Button** in all the Multi-Currency related screen prompts. Select this button to access the Multi-Currency fields via a pop-up panel.

Most screens have been modified to display on the bottom of the screen the Currency of amounts being displayed or entered.

Vendor Price Level Maintenance

Vendor Price Level Maintenance allows the entry of Vendor Price Levels by Currency. The Price Levels for Foreign Currencies use the Foreign Costs entered through the Foreign Price/Cost Maintenance option on the Multi-Currency module's Main Menu. The modified screen looks as follows:

Vendor Number: Enter a Vendor Number. Select the Lookup Button to list all vendors on file. Select the Search Button to list all transactions on file.

Pricing Type: Enter Item Code.

Currency Code: Enter a Currency Code. Select the Lookup Button to list all Currency Codes on file. This field will default to the Base Currency Code. This field will be disabled if the Inventory Multi-Currency enhancement is not installed.

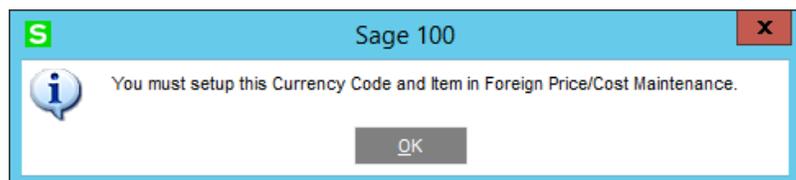
Item Number: Enter an Item Number or select the Lookup Button to list all Item Numbers on file.

Once an Item is selected, the Foreign Cost for the selected Currency and Item will be displayed next to the Pricing Method. The calculation of Price Levels will be based on the Foreign Cost displayed. Any amount entered in this screen will be considered to be in the selected Currency.

The system will display the following message if a Foreign Cost for the selected Currency and Item has not been set up in the Foreign Price/Cost Maintenance program on the Multi-Currency module's Main menu.

Note: Please refer to the *Inventory Management Multi-Currency Manual* for the detailed description of the Foreign Price/Cost Maintenance program.

Step	From Quantity	To Quantity	Standard Cost
1	1	10	30.000
2	11	99,999,999	29.000
3			
4			
5			
6			
7			
8			



Price Level Precedence

The system will consider the following order to determine the correct Item cost:

1. Price Level for Vendor + Entry Currency + Item
2. Price Level for Vendor + Entry Currency + Product Line
3. Price Level for Vendor + Entry Currency
4. Price Level for Vendor + Base Currency + Item
5. Price Level for Vendor + Base Currency + Product Line
6. Price Level for Vendor + Base Currency

For cases 2 and 3 above, the Price Levels for the specified currency will only take effect for the items for which you have set up a Foreign Cost in Foreign Price/Cost Maintenance on the Multi-Currency module's Main menu.

Any Price Levels set up in Base Currency will be used for any non-defined Foreign Price Level. In such a case, the system will calculate the Foreign Price Level by converting the Base Cost using the Purchase Order's Exchange Rate.

Section D: System Operations

Auto Reorder Selection

Auto Reorder Selection has a **Currency Button**. Select this button to access the **Multi-Currency Settings** screen.

Purchase Order Currency: Select **Vendor Default Currency** to generate Purchase Orders in the Vendor's Default Entry Currency. Select **Base Currency** to generate the Orders in Base Currency. This field will default to **Vendor Default Currency**.

Purchase Order Date: Enter a Purchase Order date. This date will be used to look up the Exchange Rate for the Purchase Order Currency from Currency Code Maintenance. This field will be displayed only if you selected **Vendor Default Currency** as the **Purchase Order Currency**.

Use Foreign Costs: Select this check box to use the Foreign Costs setup in Foreign Price/Cost Maintenance on the Multi-Currency module's Main menu. Clear this check box to convert the Base costs to the Entry Currency using the Purchase Order Exchange Rate. This field will be displayed only if you selected **Vendor Default Currency** as the **Purchase Order Currency**.

Use Foreign Breaks: Select this check box to use the Foreign Price Levels. . Clear this check box to use only the Base Currency Price Levels. This field will be displayed only if you selected the **Use Foreign Costs** check box.

Vendor Default Currency: Select the **All** check box to select Items supplied by Vendors with all Default Entry Currencies, or enter a range of Currencies for a specific group of Vendor Default Entry Currencies. Select the Lookup Button to list all Currencies on file.

Auto Generate from Sales Orders

The Auto Generate Purchase Orders Selection has a **Currency Button**. Select this button to access the **Multi-Currency Settings** screen:

Purchase Order Currency:

Select **Vendor Default**

Currency to generate Purchase Orders in the Vendor's Default Entry Currency. Select **Base Currency** to generate the Orders in Base Currency. This field will default to **Vendor Default Currency**.

Purchase Order Date: Enter a Purchase Order date. This

date will be used to find the Exchange Rate for the Purchase Order Currency. This field will be displayed only if you selected **Vendor Default Currency** as the **Purchase Order Currency**.

Use Foreign Costs: Select this check box to use the Foreign Costs setup in the Foreign Price/Cost Maintenance program on the Multi-Currency module's Main menu. Clear this check box to convert the Base costs to the Entry Currency using the Purchase Order Exchange Rate. This field will be displayed only if you selected **Vendor Default Currency** as the **Purchase Order Currency**.

Use Foreign Breaks: Select this check box to use the Foreign Price Levels. . Clear this check box to use only the Base Currency Price Levels. This field will be displayed only if you selected the **Use Foreign Costs** check box.

Vendor Default Currency: Select the **All** check box to select all Vendor Default Entry Currencies, or enter a range of Currencies for a specific group of Vendor Default Entry Currencies. Select the Lookup Button to list all Currencies on file.

Purchase Order Entry

Purchase Order Entry allows the entry of Purchase Orders in Foreign Currencies using the appropriate Exchange Rate. The Vendor and Ship to Countries may be maintained.

The Purchase Order Entry Header Panel includes a **Currency Button**. Select this button to access the **Multi-Currency Settings** screen:

Entry Currency: Enter the Entry Currency Code for the order. Select the Lookup Button to list all Currency Codes on file. The system will ask you for the Supervisor Password if one was set up in General Ledger.

Note: *If amounts have already been entered, and the currency is changed, then the Order amounts remain the same and will be considered to be in the new currency.*

This field will not be accessible if the **Allow Currency Change** flag is not checked for the Vendor in Vendor Maintenance.

Exchange Rate: Enter the Exchange Rate for the order. The rate will default to the Exchange Rate found in Currency Code Maintenance for the Purchase Order Date. If the default Exchange Rate is overridden, then the order amounts remain the same and will be converted to Base Currency when posting to General Ledger using the new Exchange Rate.

The system will ask you for the Supervisor Password if one was set up in Multi-Currency Options. This field will not be accessible if the **Allow Rate Change** flag is not checked for the Vendor in Vendor Maintenance.

Drop ship Purchase Orders will be entered in Base Currency if the Multi-Currency Sales Order module is not installed.

Material Requisitions will be entered in Base Currency only.

When a Standard Purchase Order makes reference to a Master Order, the system will display the following message. Select **Yes** to use the original order Exchange Rate. Select **No** to use the Exchange Rate as of the new Purchase Order date.

When a Standard Purchase Order makes reference to a Repeating Order, the system will display the following message. Select **Yes** to use the original order Exchange Rate. Select **No** to use the Exchange Rate as of the new Purchase Order date.

Amounts posted to the Job Cost module will be converted to Base Currency.

Purchase Order Line Entry

Purchase Order Line Entry calculates and displays the Item Costs in the Purchase Order Entry Currency.

Note: You may use Foreign Costs and Foreign Cost Levels as established through the Multi-Currency Inventory Module. This module is not required, but is needed to use Foreign Costing.

If you use the Multi-Currency Inventory module for Foreign Price/Costs, then the Vendor Price Level Lookup, accessed from the Purchase Order Lines Panel, will display Item Costs in the Order Currency.

The Vendor Price Level Lookup displays the Foreign Price Breaks, if any are set up in Price Level Maintenance.

Note: Please refer to the [Price Levels Precedence](#) section for a detailed explanation of Item Cost calculation.

Vendor Price Level Lookup

Vendor No. Old Oak Cask Company

Currency Code

Item Code Oak Cask 100 liter

Pricing Method EUR Cost

Step	From Quantity	To Quantity	Standard Cost	Unit Cost
1	1	10	1,600.000	1,600.000
2	11	20	1,550.000	1,550.000
3	21	99,999,999	1,500.000	1,500.000
4				
5				
6				
7				
8				

Order	Quantity	U/M	Unit Cost	Extension
	<input type="text" value="10.00"/>	EACH	1,600.000	16,000.00

OK Cancel

Note: Please refer to the Inventory Management Multi-Currency module for an explanation of Foreign Prices and Levels.

Purchase Order Printing

Purchase Order Printing have additional currency fields available to print.

- POMC_234_EntryCurrency –The Entry Currency Code for the transaction
- POMC_234_EntryRate –The Exchange Rate for the transaction
- POMC_234_CurrencyName –The name of the Entry Currency
- POMC_234_CurrencySymbol –The Currency Symbol of the Entry Currency

If you do not see the new fields during the edit of the Crystal form, then select **Verify Database** from the **Database** dropdown menu to update your data dictionaries.

Receipt of Goods/Invoice Entry

Receipt of Goods entry allows the Receipt of Items in the Currency ordered using the Exchange Rate as of the Receipt Date. The **Currency Code** of the transaction is displayed at the bottom center. The Receipt of Goods/Invoice Entry Header Panel includes a **Currency Button**. Select this button to access the **Multi-Currency Settings** screen:

Entry Currency: The Entry Currency is selected from the Purchase Order Currency and may not be changed.

Exchange Rate: Enter the Exchange Rate for the receipt. The rate will default to the Exchange Rate found in Currency Code Maintenance for the Receipt Date. If the default exchange rate is overridden, then the receipt amounts remain the same and will be converted to Base Currency when posting to General Ledger using the new Exchange Rate.

The system will ask you for the Supervisor Password if one was set up in Multi-Currency Options. This field will not be accessible if the **Allow Rate Change** flag is not checked for the Vendor in Vendor Maintenance.

Receipt Of Invoice - Totals Screen

Bank Code: When a C.O.D. Check is entered, the System will verify that the Bank's Currency for the Bank Code entered matches the Receipt of Invoice Currency. If the Currencies do not agree, the following message will be displayed:

When the Receipt of Invoice is updated the C.O.D. Check will post to the Accounts Payable and Bank Reconciliation modules in the Bank's Currency.

Receipt of Goods – Landed Costs

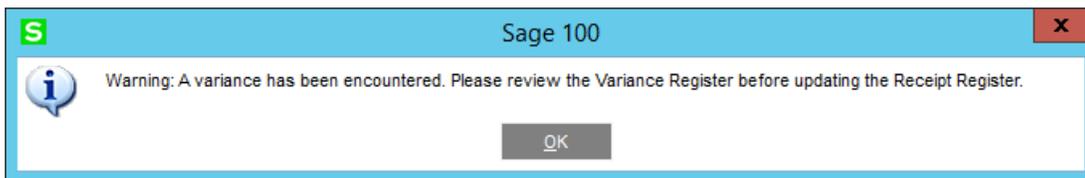
Although all costs in Receipt of Goods Entry are in the Entry Currency, you have the option of entering Landed Costs in either Base Currency OR Entry Currency. In the Multi-Currency Options - Main Panel, there is a checkbox called “**Currency for Landed Costs in PO.**” Select **Base Currency** to force entry of Landed Costs in Base Currency Only or **Entry Currency** to force entry of Landed Costs in the Receipt Currency Only.

Receipt Registers/Update

The Receipt of Goods Register, Receipt of Invoice Register and Daily Purchases Journal print in both Base Currency and Entry Currency.

P.O. Receipt/Invoice Variance Register

Whenever an Item Amount Received and Amount Invoiced in Base Currency are not the same for a completed Purchase Order, the system will generate a P.O. Receipt/Invoice Variance Register. This Register identifies and posts the difference between these two amounts to the appropriate General Ledger Accounts to correct the variance.



Because the Exchange Rates for a Purchase Order, Receipt of Goods and Receipt of Invoice may not be the same, the Base Currency amounts may vary, even though the Entry Currency amounts remain the same.

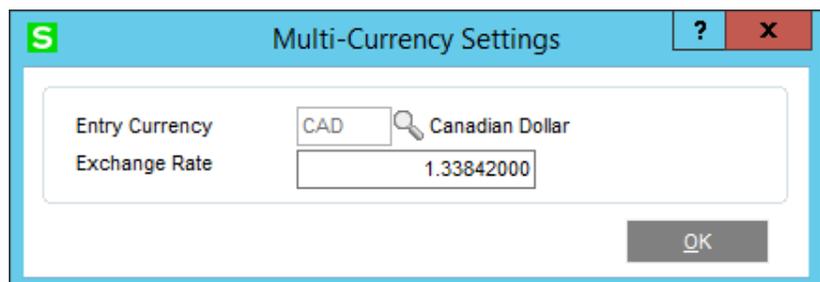
For the same reason, the Base Currency amounts may be the same between a Purchase Order, Receipt of Goods and Receipt of Invoice even when the Entry Currency amounts are not.

Return of Goods Entry

The Return of Goods program has been modified to Return Goods in the Currency received using the Exchange Rate as of the Return of Goods Date. The Vendor and Ship to Countries may be maintained. The Return of Goods Entry Header Panel has been modified to include a new **Currency Button**. Select this button to access the **Multi-Currency Settings** screen:

Entry Currency: The Entry Currency is selected from the Purchase Order Currency and may not be changed.

Exchange Rate: Enter the Exchange Rate for the return. The rate will default to the exchange rate found in



Currency Code Maintenance for the Return Date. If the default exchange rate is overridden, then the return amounts remain the same and will be converted to Base Currency when posting to General Ledger using the new Exchange Rate.

The system will ask you for the Supervisor Password if one was set up in Multi-Currency Options. This field will not be accessible if the **Allow Rate Change** flag is not checked for the Vendor in Vendor Maintenance.

Receipt History Inquiry

Receipt History Inquiry allows the display of information in both **Base Currency** and **Entry Currency**. The Header Panel includes a **Currency Button**. Select this button to access the **Currency Code** and **Exchange Rate** of the transaction. In the Lines and Totals Panels there is a **Display Currency** selection to toggle display of these amounts.

The Currency of the Transaction is displayed at the bottom of the Receipt History Inquiry Panel.

Purchase Order Inquiry

Purchase Order Inquiry allows the display of information in both **Base Currency** and **Entry Currency**. The Header Panel includes a **Currency Button**. Select this button to access the **Currency Code** and **Exchange Rate** of the transaction. In the Lines and Totals Panels there is a **Display Currency** selection to toggle display of these amounts.

The Currency of the Transaction is displayed at the bottom of the Purchase Order Inquiry Panel.

These same options appear in **Purchase Order History Inquiry**.

Section E: Reports

Standard Reports

When printing any Purchase Order Reports, you may define the Currency and Exchange Rate to use. A new **Currency Button** has been added to the Report Panel, and when selected, the following screen will be displayed (This screen will vary slightly depending on the report being printed and the options entered):

Printing Currency: Select **Base** for Base Currency, **Entry** for Transaction Currency, **Vendor** for Vendor Currency, **Other** for Other Currency, or **Rate Override** to enter an Override Rate.

Override Rate: Enter a Rate to be used when exporting amounts. This field will be displayed only if you selected **Rate Override** as the **Printing Currency**.

Starting and Ending Currency Code: Enter a range of Currencies for a specific group of transactions. Select the Lookup Button to list all Currencies on file. This field will be displayed only for reports that print amounts from individual transactions.

Currency Code: Enter the Currency Code in which to print all amounts. This field will be displayed only if you selected **Other** as the **Printing Currency** option.

Printing Amounts: Select **As Posted** to import all amounts As Posted or **Override Date** to convert amounts using an Exchange Rate as of an Override Date (only when not in Base Currency).

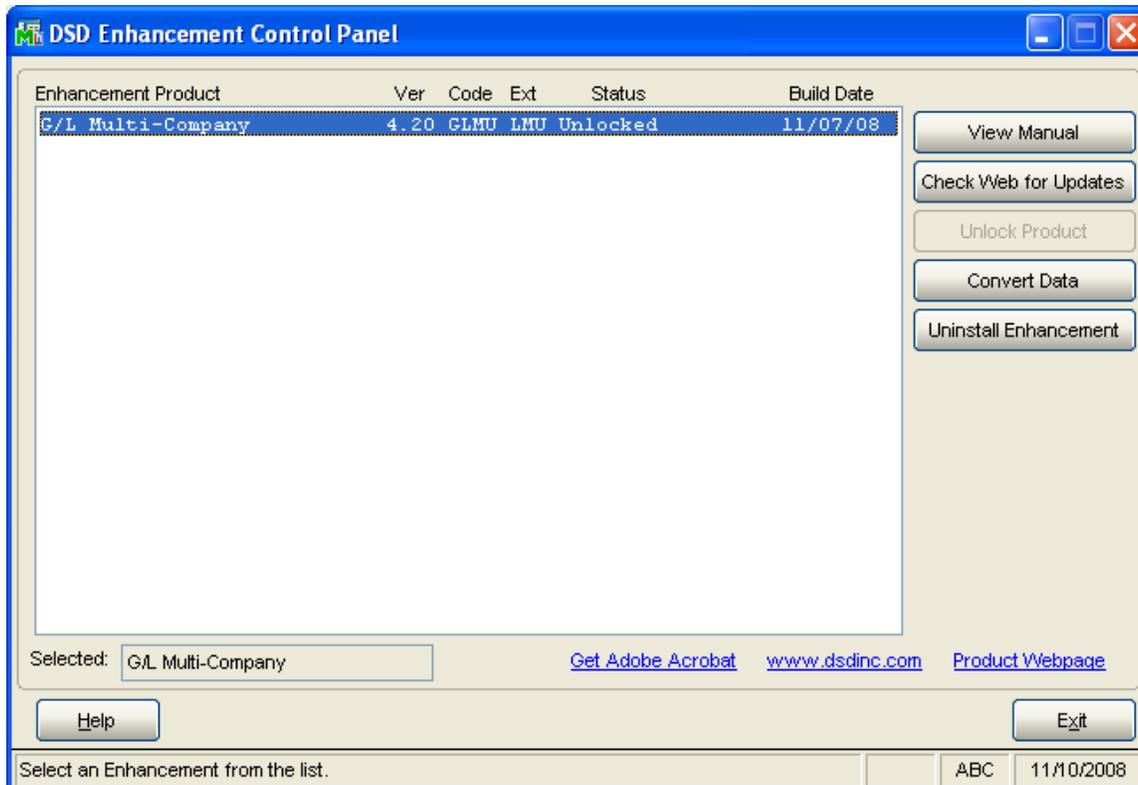
Override Date: Enter a date to import amounts converted to the Printing Currency using the Exchange Rate as of this date. This field will be displayed only if you selected **Override Date** as the **Printing Amounts**.

Rate Type: Select the column to be

used from Currency Code Maintenance. This field will be displayed only if you selected **Override Date** as the **Printing Amounts**.

Section H: Uninstall DSD Enhancements

A DSD Enhancements Uninstall Utility has been provided for the purposes of removing DSD Enhancements from your Sage 100 System. This utility may be accessed from the **DSD Enhancement Control Panel** menu option on the **Library Master / Utilities** menu.

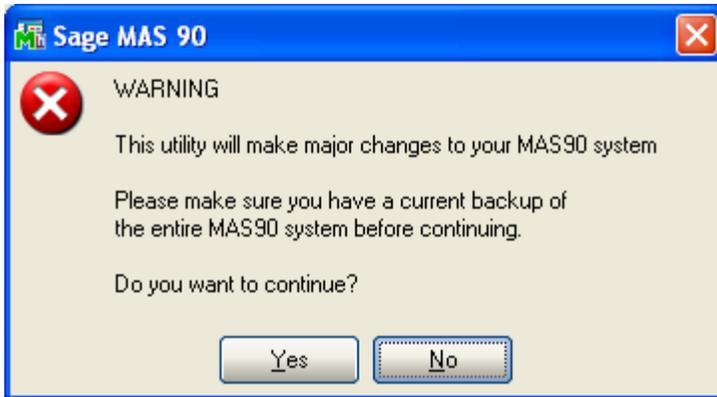


When accessing the **DSD Utility Suite**, select the enhancement that you wish to Uninstall, and then select the **Uninstall Enhancement** button. The following message box will appear:



Select **No** to exit the Uninstall Process.
 Select **Yes** to continue with the Uninstall Process.

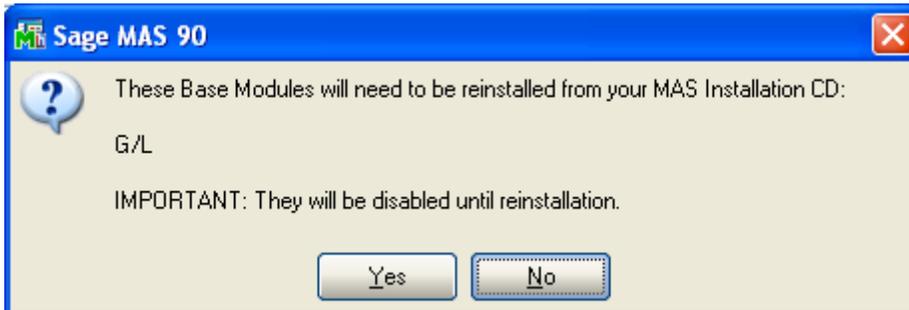
The following message box will appear, to remind you that a complete backup of your entire MAS90 system should be completed prior to uninstalling a DSD product.



Select **No** to exit the Uninstall Process.
Select **Yes** to continue with the Uninstall Process.

After the Uninstall of the DSD Enhancement, you MUST reinstall certain standard Sage 100 modules, followed by reinstallation of MAS Service Packs / Updates, if applicable.

The following message box will appear, and will display which of those specific Sage 100 modules you must reinstall afterwards.

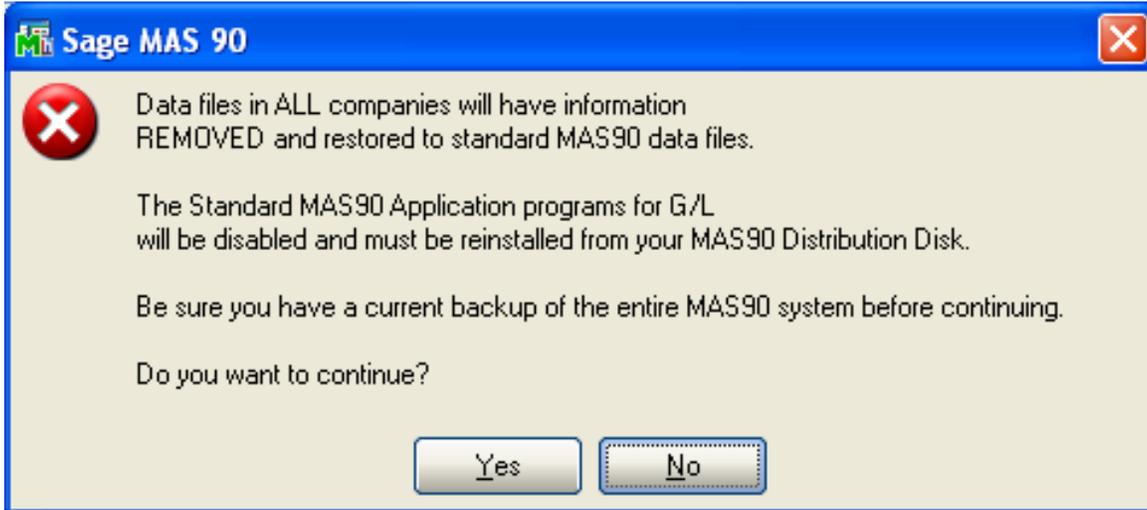


Select **No** to exit the Uninstall Process.
Select **Yes** to continue with the Uninstall Process.

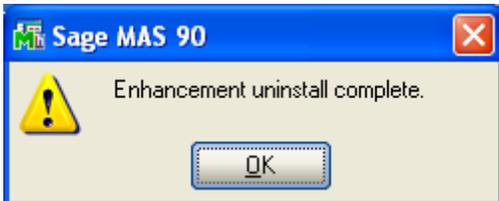
The following message box will appear, displaying the final warning message.

Select **No** to exit the Uninstall Process.

Select **Yes** to continue with the Uninstall Process. At this point, the DSD Enhancement will be removed from the Sage 100 system.



After completion of the Uninstall, the following message box will appear. Select OK to continue.



Now that the Uninstall process is completed, you must:

- Reinstall the applicable standard Sage 100 modules
- Reinstall the latest Sage 100 Service Pack/Updates, if applicable.
- Reinstall any other DSD Enhancements or Developer products that are affected from the reinstallation of the standard Sage 100 module(s).

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