



**DSD**  
BUSINESS SYSTEMS

# **DSD Business Systems**

**MAS 90/200 Enhancements**

**Q106**

**Date Worked by Earnings Line**

**PR-1106**

**Version 4.40**



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Date Worked by Earnings Line User's Manual  
Version 4.40

19 November, 2010

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## Section A: Introduction

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This manual contains a description and instructions for this DSD product. Operating instructions are included for the features added by this product to MAS 90/200. For instructions on using MAS 90/200, refer to the appropriate MAS 90/200 manual, or call your MAS 90/200 reseller. DSD Business Systems offers excellent MAS 90/200 support, at an hourly rate.

### Web Resources

DSD web site: <http://www.dsdinc.com>

The Enhancement page contains:

- Current Release Schedule*
- Purchasing Information*
- Installation Instructions*
- Product Support*
- Enhancement Links*

Q106 Date Worked by Earnings Line:

<http://www.dsdinc.com/enh/pages/Q106.htm>

The product web page contains:

- Product Description*
- Web Links*
- Current Product Version Table*
- Product Installation File Download*
- Product Manual in .pdf Format*
- Revision History*
- FAQ*

### Support

DSD provides product support through MAS 90/200 resellers. Support is provided for the current version. Older versions are supported at an hourly rate. DSD's telephone number is **858-550-5900**. Fax: **858-550-4900**.

For a hard error, where the program displays an error dialog, report:

- Error number.*
- Program name.*
- Line number.*
- Program version.*

*Exact sequence that caused the error, including menus and menu selections.  
Other pertinent information.*

If leaving a message or faxing, please include:

*Your name.*

*Your phone number (and fax if applicable) and extension.*

It is possible to be unable to duplicate a problem, because of data corruption or because we have not exactly duplicated a particular operating environment. In such circumstances, we can only continue to try to fix the problem if we can either access the system with Symantec PCAnywhere or by some other means access or duplicate the system.

### ***Date Worked by Earnings Line Features***

This Extended Solution to the Payroll module adds a Date Worked field or Start and End Date fields to Payroll Line Entry for Earnings Codes that belong to any Pay Type specified in Setup.

Additional functionality is available if you have Sage Extended Solution PR-1137, *Payable Sick Benefit*, and/or PR-1142, *Reimbursement Earnings Type*, installed and enabled.

## Section B: Getting Started



- **If you reinstall or upgrade one of the MAS 90/200 modules listed in the following table, you must also reinstall this Enhancement.**

- Enhancements from different Sage Developers are generally not designed to work together. If installed together, problems are likely to occur.
- **Check with DSD before installing more than one Enhancement.**
- **Do not install this Enhancement on MAS SQL Systems.**

### Required Levels

MAS 90/200 Module	Module Required	Required Level
P/R	Y	4.40

### Installation

1. **Back-up:** Exit all MAS 90/200 sessions. Back-up existing MAS 90/200 data.
2. **Check Levels:** MAS 90/200 module levels **must match** those listed above.
3. **Run Enhancement Setup Program:** Save the executable installation program (sent to you or downloaded from our website) in a convenient location on the MAS 90/200 server. Launch the program from Windows Explorer or by selecting Start/Run, and then browse for the file in the location you saved it. Follow on-screen instructions.
4. **Send your Sage Serial Number to your DSD Representative:** Send your Sage Serial Number to your DSD representative in order for us to send you back the encrypted keys to unlock your system. This serial number can be found in Library Master\Setup\System Configuration, Tab 3. Registration as Serial Number.
5. **Re-Start MAS 90/200:** MAS 90/200 will be updated.
6. **Unlock the Enhancement:** DSD Enhancements must be unlocked to run. When any part of the Enhancement is run for the first time, the **DSD Enhancement License Agreement and Activation** window will appear. Follow the steps shown on that window. *You can click the Help button for more detailed instructions.*

**Note:** On the next page is a screenshot of the DSD Enhancement License Agreement and Activation window.

After accepting the License Agreement, you can then select the type of unlocking that you'd prefer. The choices are File, Web, Demo and Manual Entry.

**File Unlock:** After receiving your encrypted serial number key file from DSD, and placing that file in the MAS90/SOA directory, selecting this option will unlock all products keys contained in the file. This means you can unlock all enhancements at once using this option.

**Web Unlock:** If the system that is running the DSD Enhancement *has web access* and you *have sent DSD your Sage Serial number*, you can unlock the Enhancement without assistance using Web Unlock. When this option is selected, the program will attempt to download encrypted serial number key file from DSD *and then proceed to unlock all enhancements contained in the file*.

- The MAS 90/ 200 system that is being used must have web access for this option to be effective.
- You can send your Sage Serial Number to your DSD Enhancements sales representative.

**Demo Unlock:** If a Demo mode is available for the Enhancement you're running, you will be able to Demo unlock the product without assistance from DSD for demo purposes.

- *Creating a Demo Unlock is a good way to temporarily unlock DSD Enhancements off-hours, if you do not have web or email access. Later, you can unlock the product fully, during business hours.*

**Manual Entry Unlock:** If you want to unlock a single enhancement using a single encrypted key, you can select this option and enter the 64 character key you receive from DSD by copy and paste.

**Note:** You can also unlock a DSD Enhancement through the **DSD Enhancement Control Panel** found on the **Library Master Utilities Menu**. Then, select the Enhancement with your mouse from the list of Enhancements and click the **Unlock Product** button on the right side of the window.

7. **Convert Data:** After registration, the Data Conversion window will appear. Follow on-screen instructions to complete data conversion. *You can exit the conversion program without converting data. The Enhancement will not proceed, however, until data is converted. If you enter an enhanced program and data has not been converted, the conversion program will run again.*



## DSD Enhancement Control Panel

Starting with version 3.61, all DSD Enhancement products include DSD's Enhancement Control Panel. The **DSD Enhancement Control Panel** is accessed from the **Library Master Utilities** menu.

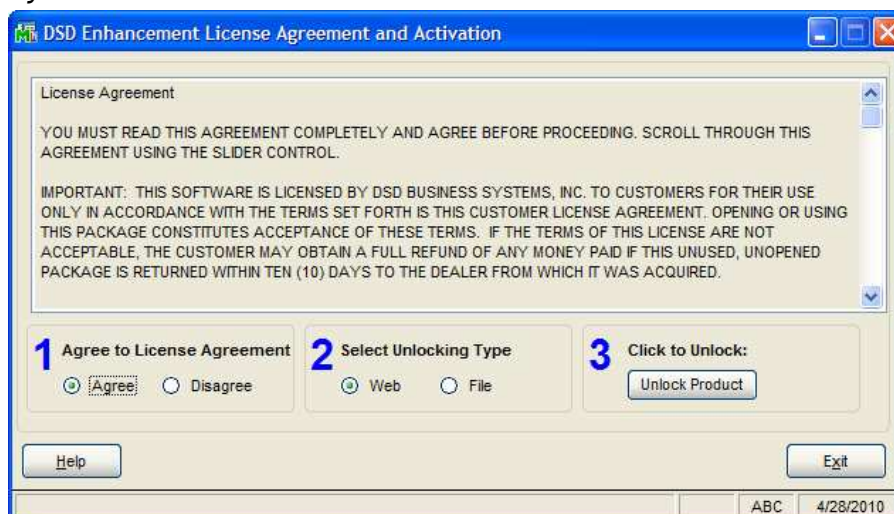
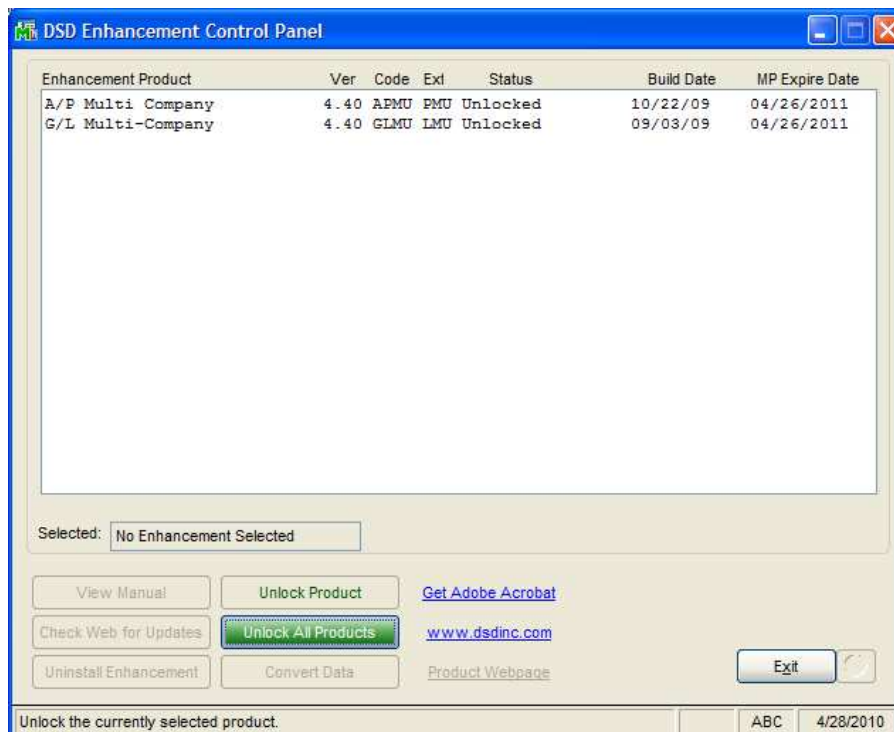
The DSD Enhancement Control Panel is a simple to use yet powerful system to help maintain DSD Enhancements installed on a MAS 90/200 system. To use it, select an Enhancement product from the list on the window and then click the button, on the right side of the window, which corresponds with the desired task.

**View Manual:** This button will display the product manual for the selected Enhancement using Adobe Acrobat. For this to be possible, the PDF file for the corresponding manual must be in the "MAS90/PDF" folder in the MAS 90/200 system. If the file is not present, and the system has web access, the correct PDF file will be automatically downloaded from the DSD website, put into the "MAS90/PDF" folder and then displayed.

**Check the Web for Updates:** This button will check the DSD website to see what the current build is the selected Enhancement and alert the user if a later version is available. *This requires an ftp web connection on the MAS 90/ 200 system.*

**Unlock Product:** This will cause the DSD Enhancement License Agreement and Activation window to appear. Using this window is described on the previous page. *This button is disabled if the selected Enhancement is already unlocked.*

**Unlock All Products:** This will cause the DSD Enhancement All License Agreement and Activation window to appear. This window is similar to the one described on the previous page, but



has only web and file as options to unlock. *This button is never disabled*

**Convert Data:** After verification, the selected Enhancements data conversion program will run. Data conversion is non-destructive, and may be triggered any number of times. Sometimes this is required to fix data records imported or updated from a non-enhancement installation.

**Help:** The Help button, located at the bottom right of the window, opens an HTML help file .

**Get Adobe Acrobat:** Opens the Adobe Acrobat website to the page where Acrobat can be downloaded and installed.

**Uninstall Enhancement** If this option is available, then selecting this button will start the un-install process, removing the enhancement from the system.

There are also links to the DSD website and the Enhancement page on that site.

## Section C: Setup

Upon completion of software installation, you will need to access the DSD Extended Solutions Setup from the Payroll Setup menu. Select this part number and the Setup screen for this Extended Solution will appear. Check the 'Enable DSD Extended Solution' box to activate this Extended Solution.

PR-1106 Setup Options

Date Worked By Earnings Line

Enable DSD Extended Solution ☒ Level 4.40

Pay Type:

Regular	<input checked="" type="checkbox"/>	Sick	<input checked="" type="checkbox"/>	Exclude From Tip Calc	<input type="checkbox"/>
Overtime	<input checked="" type="checkbox"/>	Miscellaneous	<input type="checkbox"/>	Fringe	<input type="checkbox"/>
Vacation	<input checked="" type="checkbox"/>	Benefit	<input checked="" type="checkbox"/>		

Use Start/End Dates ☒

Date Fields Required ☒

Accept Cancel

LB ABC 9/30/2010

**Pay Type:** Check the boxes for the pay types that you want to track. The 'Payable Sick' option is available only if you have PR-1137, *Payable Sick Benefit*, installed and enabled. 'Reimbursement' is only available if you have PR-1142, *Reimbursement Earnings Type*, installed and enabled.

**Use Start/End Dates:** Check this box to modify the Date Worked by Earnings Line window with a 'Start Date' field and 'End Date' field in place of the 'Date Worked' field.

**Date Fields Required:** Check this box to require that 'Date Worked' or 'Start and End Dates' are entered.

You should visit this Setup screen after each upgrade or reinstallation of this Extended Solution.

## Section D: System Operations

During Payroll Data Entry, if an Earnings Code entered belongs to any specified Pay Type, the Date Worked By Earnings Line window (Figure 3) will pop up after you click 'OK' to accept a line or when you click the 'Date' button where you can enter a Date Worked.

**Payroll Data Entry**

Employee No. 11-0000100 THOMAS, JERRY A.  
 Entry No. 1 Soc. Sec. No. 986-53-1239 Pay Cycle Weekly Pay Method Hourly

1. Header 2. Lines

Type Code State Local Dept Labor Code W/C Code  
 Earning .000 .00 .00

Line	E/D	Cd	ST	Loc	Dept	Labor Description	W/C Code	Rate	Hours	Amount
1	E	01	WI		11	0000001 Regular Warehouseperson		13.850	40.00	554.00
2	E	02	WI		11	0000001 Overtime Warehouseperson		20.775	5.00	103.88

Hours: 45.00 Earnings: 657.88 Vol Deduct: .00 Taxes: .00 Dir Deposit: .00 Net Amount: 657.88

Buttons: Deductions Pay Cycle... Taxes... Accept Cancel Delete

Footer: LB ABC 11/19/2010

**Date Worked By Earnings Line**

Date Worked 9/15/2010

OK

If you checked 'Use Start/End Dates' in Setup, you can enter Start Date and End Date in the Date Worked By Earnings Line window (Figure 3a).

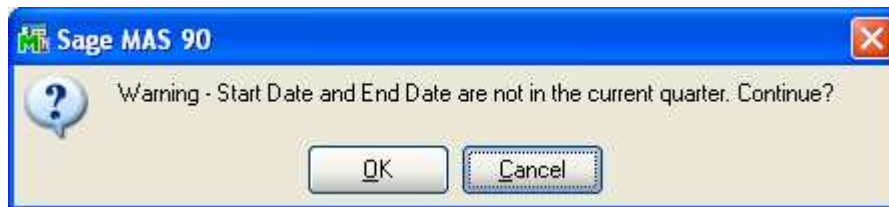
If you checked 'Date Fields Required' in Setup, 'Date Worked' or 'Start and End Dates' cannot be blank.

**Date Worked By Earnings Line**

Start Date 6/14/2010  
 End Date 6/18/2010

OK

You will be warned if the date entered is not within the current quarter, but such an entry is allowed.



The Date Worked field will print on the detail version of the Payroll Entry Audit Report. The report will sort earnings within each Employee Number/Check Entry Number by Date Worked. The Hours and Amount fields will be subtotaled by Date Worked if more than one earnings line has been printed. Earnings that do not reference a Date Worked will print first.

If you checked 'Use Start/End Dates' during Setup, the 'Date Worked' field on the Payroll Entry Audit Report will be relabeled 'Start - End Dates'.

ABC Distribution and Service Corp.												
PAYROLL DATA ENTRY AUDIT REPORT												
DETAIL OPTION												
DEPARTMENT NO:11 EAST - WAREHOUSEMEN												
EMPLOYEE NUMBER	ENT NO.	NAME	START - END DATES	CODE DESCRIPTION	ST	LOC	W/C	DP	CODE	RATE	HOURS	AMOUNT
0000100	1	THOMAS, JERRY A.										
CHECK AMOUNT:												369.85
			06/14/10 - 06/16/10	E 01 Regular	WI			11	0000001	13.850	20.00	277.00
			06/16/10 - 06/16/10	E 02 Overtime	WI			11	0000001	20.775	5.00	103.88
			06/16/10 - 06/18/10	E 01 Regular	WI			11	0000001	13.850	20.00	277.00
06/16/10 SUB-TOTAL:											25.00	380.88
EARNINGS TOTAL:											45.00	657.88
				D 03 Health Insur								60.00
				D 04 Credit Union								100.00
				D 06 401k Plan	WI					5.000%	657.88	32.89

During the Payroll Check Register Update, Date Worked will be written to the Payroll Perpetual History Detail file. Date Worked will print on the Payroll Perpetual History Report. It will not print on any other Payroll reports, Payroll Check Form, or Direct Deposit Stub.

ABC Distribution and Service Corp.

PERPETUAL HISTORY REPORT

Checks Dated

Thru 12/31/99

Pay Period Ending Dates

Thru 12/31/99

CHECK NUMBER	CHECK DATE	PERIOD END DATE	GROSS WAGES	FEDERAL WITHHOLDING	FICA WITHHELD	MEDICARE WITHHELD	STATE WITHHOLDING	OTHER TAXES	CHECK AMOUNT	
DEPARTMENT NUMBER: 11 EAST - WAREHOUSEMEN										
EMPLOYEE NUMBER: 0000100 THOMAS, JERRY A.										
004047	06/30/10	06/30/10	796.38	31.90	46.91	10.97	42.59	.00	464.19	
	START-END DATES		EC	DESCRIPTION	HOURS	RATE	AMOUNT	DC/TAX	DESCRIPTION	AMOUNT
	06/14/10 - 06/16/10		01	Regular	20.00	13.85	277.00	03	Health Insur	60.00
	06/16/10 - 06/18/10		02	Overtime	20.00	20.78	415.50	04	Credit Union	100.00
	06/16/10 - 06/16/10		02	Overtime	5.00	20.78	103.88	06	401k Plan	39.82
								WI	WITHHOLDING	42.59

**Visual Integrator**

The files listed below have been added or changed in the Data Dictionary by this Extended Solution for Report Master/Visual Integrator purposes.

<i>File:</i>	<i>Field:</i>
PR.DATAENT	#DATE_BY_LINE , #END_DATE
PR.PER_DTL	#DATE_BY_LINE , #END_DATE

The Data Dictionary may contain other files and data fields that are not available without their corresponding Sage Extended Solutions installed.

**ODBC Dictionary**

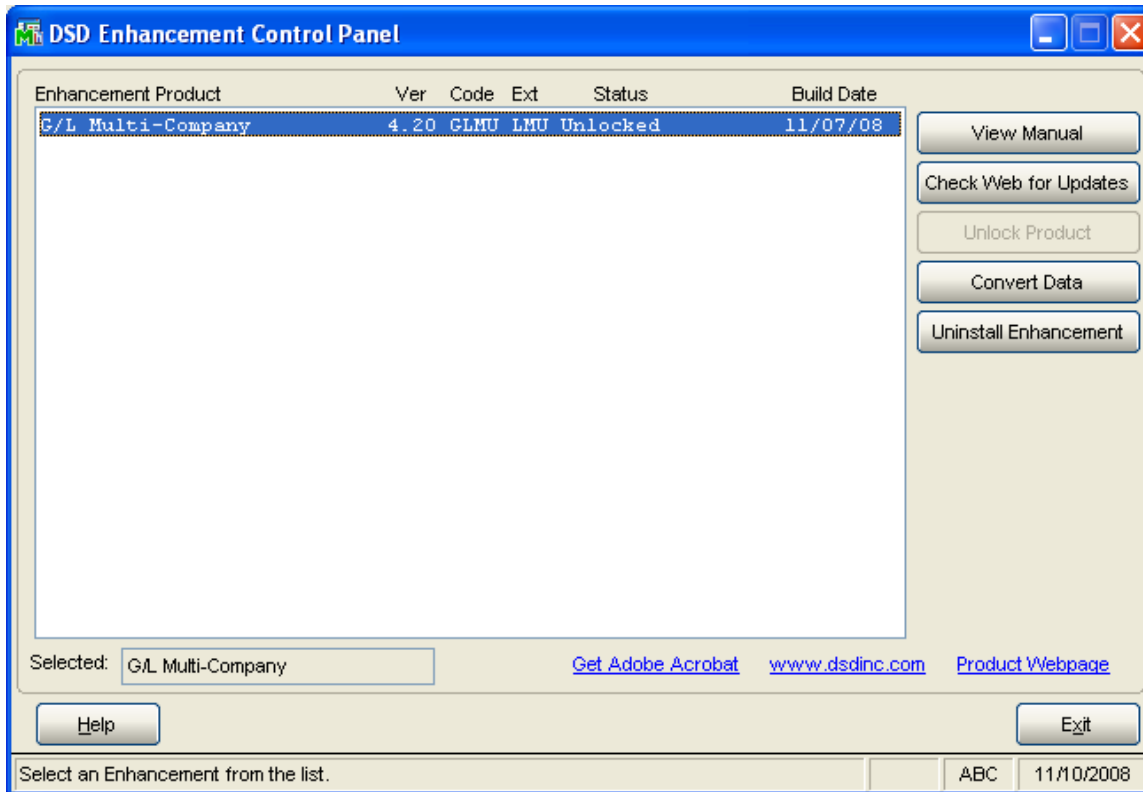
The files listed below have been added or changed in the ODBC Dictionaries by this Extended Solution for Crystal Reports purposes.

<i>File:</i>	<i>Description</i>	<i>Field:</i>
PR7	Payroll Data Entry Line	DateWorkedByLine , EndDate
PR_23	Perpt History Detail	DateWorkedByLine , EndDate

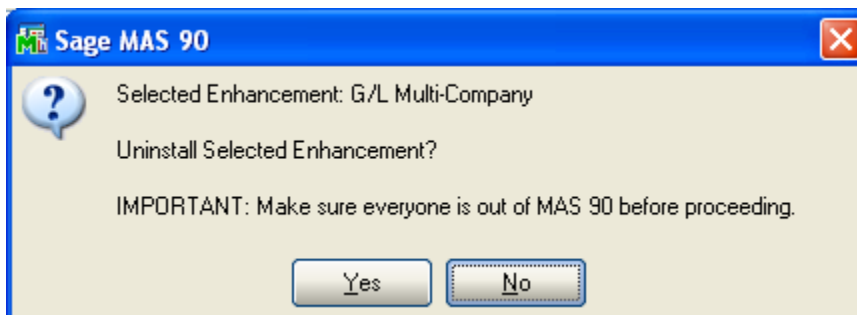
Be aware that the ODBC Dictionaries may contain other files and data fields that will be unavailable without their corresponding Extended Solutions installed.

## Section E: Uninstall DSD Enhancements

A DSD Enhancements Uninstall Utility has been provided for the purposes of removing DSD Enhancements from your MAS 90/200 System. This utility may be accessed from the **DSD Enhancement Control Panel** menu option on the **Library Master / Utilities** menu.

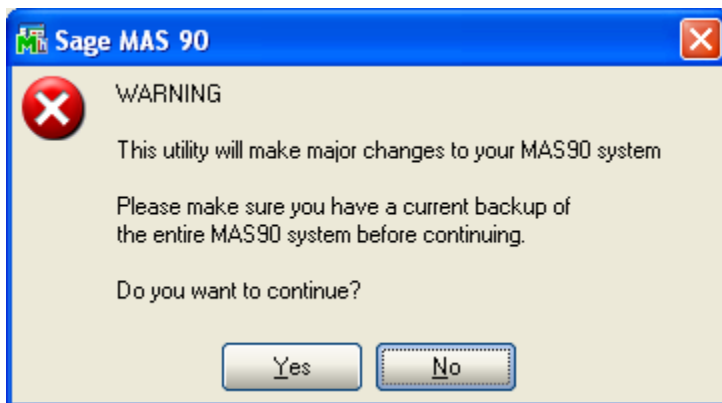


When accessing the **DSD Utility Suite**, select the enhancement that you wish to Uninstall, and then select the **Uninstall Enhancement** button. The following message box will appear:



Select **No** to exit the Uninstall Process.  
Select **Yes** to continue with the Uninstall Process.

The following message box will appear, to remind you that a complete backup of your entire MAS90 system should be completed prior to uninstalling a DSD product.

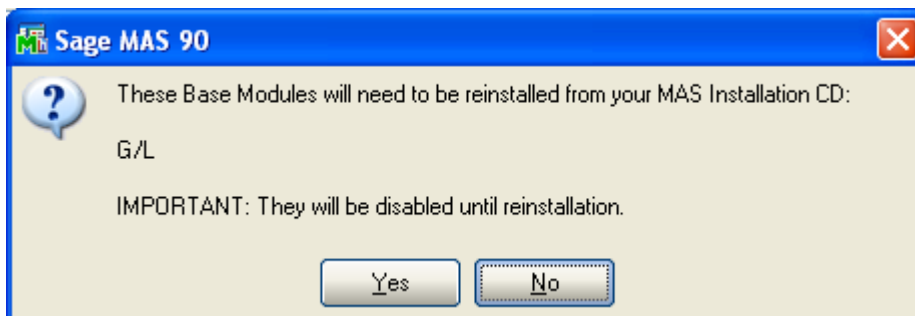


Select **No** to exit the Uninstall Process.

Select **Yes** to continue with the Uninstall Process.

**After the Uninstall of the DSD Enhancement, you MUST reinstall certain standard MAS 90/200 modules, followed by reinstallation of MAS Service Packs / Updates, if applicable.**

The following message box will appear, and will display which of those specific MAS 90/200 modules you must reinstall afterwards.



Select **No** to exit the Uninstall Process.

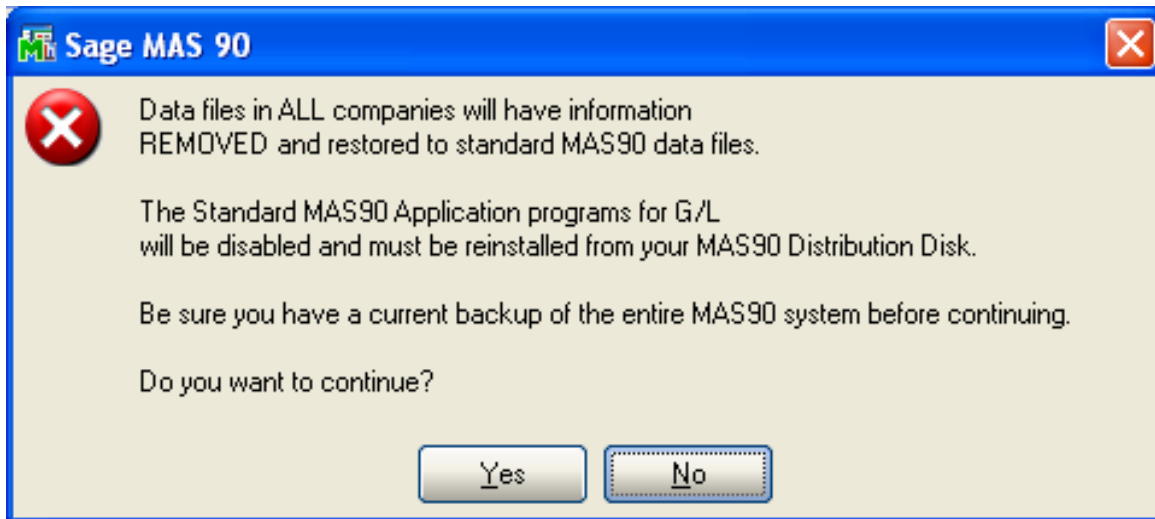
Select **Yes** to continue with the Uninstall Process.



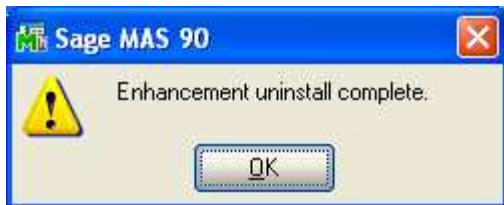
The following message box will appear, displaying the final warning message.

Select **No** to exit the Uninstall Process.

Select **Yes** to continue with the Uninstall Process. At this point, the DSD Enhancement will be removed from the MAS 90/200 system.



After completion of the Uninstall, the following message box will appear. Select OK to continue.



Now that the Uninstall process is completed, you must:

- Reinstall the applicable standard MAS 90/200 modules
- Reinstall the latest MAS 90/200 Service Pack/Updates, if applicable.
- Reinstall any other DSD Enhancements or Developer products that are affected from the reinstallation of the standard MAS 90/200 module(s).

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## Fax Transmittal Form

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To:	<b><i>DSD Business Systems Customer Service</i></b>		Fax	<b><i>858/550-4900</i></b>
From	Name:		Phone	
	Company:		Fax	
Date:	/ /	# Pgs Including this Page:		
Subject:	Check One: <input type="checkbox"/> Product Problem <input type="checkbox"/> Suggestions			
Product:	<b><i>Q106 Date Worked by Earnings Line</i></b>		Version	<b><i>4.40</i></b>

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