



**DSD**  
BUSINESS SYSTEMS

# **DSD Business Systems**

Sage 100 Enhancements

MCCD

Multi-Currency Demo Data - Canada

Version 5.30



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Multi-Currency Demo Data - Canada User's Manual  
Version 5.30

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## Section A: Introduction

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This manual contains a description and instructions for this DSD product. Operating instructions are included for the features added by this product to Sage 100. For instructions on using Sage 100, refer to the appropriate Sage 100 manual, or call your Sage 100 reseller. DSD Business Systems offers excellent Sage 100 support, at an hourly rate.

### Web Resources

DSD web site: <http://www.dsdinc.com>

The Enhancement page contains:

- Current Release Schedule*
- Purchasing Information*
- Installation Instructions*
- Product Support*
- Enhancement Links*

MCCD Multi-Currency Demo Data - Canada:

<http://www.dsdinc.com/enh/pages/MCCD.htm>

The product web page contains:

- Product Description*
- Web Links*
- Current Product Version Table*
- Product Installation File Download*
- Product Manual in .pdf Format*
- Revision History*
- FAQ*

### Support

DSD provides product support through Sage 100 resellers. Support is provided for the current version. Older versions are supported at an hourly rate. DSD's telephone number is **858-550-5900**. Fax: **858-550-4900**.

For a hard error, where the program displays an error dialog, report:

- Error number.*
- Program name.*
- Line number.*
- Program version.*

*Exact sequence that caused the error, including menus and menu selections.  
Other pertinent information.*

If leaving a message or faxing, please include:

*Your name.*

*Your phone number (and fax if applicable) and extension.*

It is possible to be unable to duplicate a problem, because of data corruption or because we have not exactly duplicated a particular operating environment. In such circumstances, we can only continue to try to fix the problem if we can either access the system with Symantec PCAnywhere or by some other means access or duplicate the system.

### **Multi-Currency Demo Data - Canada Features**

The **Multi-Currency Demo Data** enables the **Sage 100** reseller the ability to effectively demonstrate the features of DSD's Multi-Currency enhancement to an end-user. Demo data has been created for the **ABC Company Code** for all distribution modules with the Canadian Dollar as the Base Currency Code.

## Section B: Getting Started

### CAUTION

- **If you reinstall or upgrade one of the Sage 100 modules listed in the following table, you must also reinstall this Enhancement.**
- Enhancements from different Sage Developers are generally not designed to work together. If installed together, problems are likely to occur.
- **Check with DSD before installing more than one Enhancement.**

### Required Levels

Sage 100 Module	Module Required	Required Level
DSD CUMC	Y	5.30
DSD APMC	N	5.30
DSD ARMC	N	5.30
DSD BRMC	N	5.30
DSD IMMC	N	5.30
DSD POMC	N	5.30
DSD RAMC	N	5.30
DSD SOMC	N	5.30

### Installation

1. **Back-up:** Exit all Sage 100 sessions. Back-up existing Sage 100 data.
2. **Check Levels:** Sage 100 module levels **must match** those listed above.
3. **Run Enhancement Setup Program:** Save the executable installation program (sent to you or downloaded from our website) in a convenient location on the Sage 100 server. Launch the program from Windows Explorer or by selecting Start/Run, and then browse for the file in the location you saved it. Follow on-screen instructions.
4. **Send your Sage Serial Number to your DSD Representative:** Send your Sage Serial Number to your DSD representative in order for us to send you back the encrypted keys to unlock your system. This serial number can be found in Library Master\Setup\System Configuration, Tab 3. Registration as Serial Number.
5. **Re-Start Sage 100:** Sage 100 will be updated.
6. **Unlock the Enhancement:** DSD Enhancements must be unlocked to run. When any part of the Enhancement is run for the first time, the **DSD Enhancement License Agreement and Activation** window will appear. Follow the steps shown on that window. *You can click the Help button for more detailed instructions.*

**Note:** On the next page is a screenshot of the DSD Enhancement License Agreement and Activation window.



After accepting the License Agreement, you can then select the type of unlocking that you'd prefer. The choices are File, Web, Demo and Manual Entry.

**File Unlock:** After receiving your encrypted serial number key file from DSD, and placing that file in the MAS90/SOA directory, selecting this option will unlock all products keys contained in the file. This means you can unlock all enhancements at once using this option.

**Web Unlock:** If the system that is running the DSD Enhancement *has web access* and you *have sent DSD your Sage Serial number*, you can unlock the Enhancement without assistance using Web Unlock. When this option is selected, the program will attempt to download encrypted serial number key file from DSD *and then proceed to unlock all enhancements contained in the file.*

- *The Sage 100 system that is being used must have web access for this option to be effective.*
- *You can send your Sage Serial Number to your DSD Enhancements sales representative.*

**Demo Unlock:** If a Demo mode is available for the Enhancement you're running, you will be able to Demo unlock the product without assistance from DSD for demo purposes.

- *Creating a Demo Unlock is a good way to temporarily unlock DSD Enhancements off-hours, if you do not have web or email access. Later, you can unlock the product fully, during business hours.*

**Manual Entry Unlock:** If you want to unlock a single enhancement using a single encrypted key, you can select this option and enter the 64 character key you receive from DSD by copy and paste.

**Note:** *You can also unlock a DSD Enhancement through the **DSD Enhancement Control Panel** found on the **Library Master Utilities Menu**. Then, select the Enhancement with your mouse from the list of Enhancements and click the **Unlock Product** button on the right side of the window.*

- Convert Data:** After registration, the Data Conversion window will appear. Follow on-screen instructions to complete data conversion. *You can exit the conversion program without converting data. The Enhancement will not proceed, however, until data is converted. If you enter an enhanced program and data has not been converted, the conversion program will run again.*

### DSD Enhancement Control Panel

Starting with version 3.61, all DSD Enhancement products include DSD's Enhancement Control Panel. The **DSD Enhancement Control Panel is accessed from the Library Master Utilities menu.**

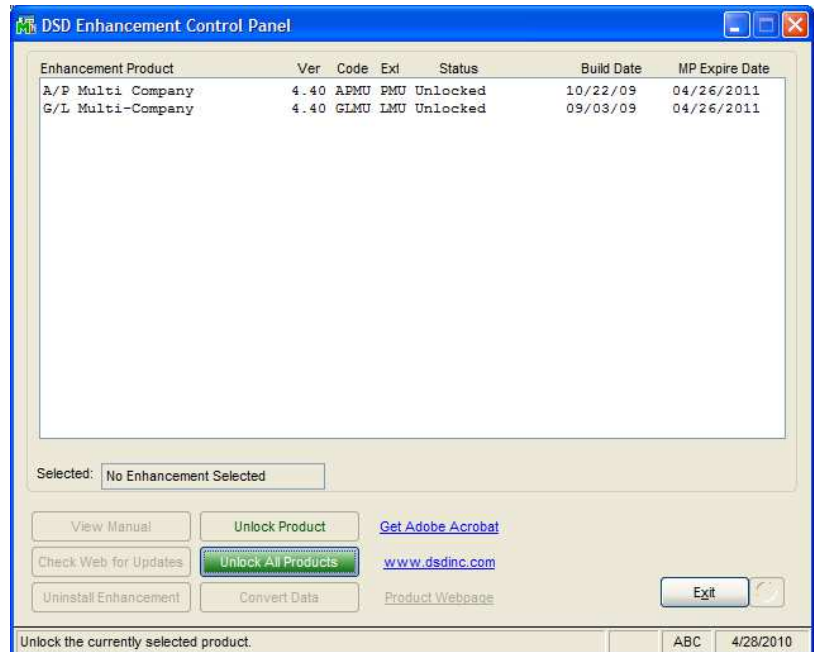
The DSD Enhancement Control Panel is a simple to use yet powerful system to help maintain DSD Enhancements installed on a Sage 100 system. To use it, select an Enhancement product from the list on the window and then click the button, on the right side of the window, which corresponds with the desired task.

**View Manual:** This button will display the product manual for the selected Enhancement using Adobe Acrobat. For this to be possible, the PDF file for the corresponding manual must be in the "MAS90/PDF" folder in the Sage 100 system. If the file is not present, and the system has web access, the correct PDF file will be automatically downloaded from the DSD website, put into the "MAS90/PDF" folder and then displayed.

**Check the Web for Updates:** This button will check the DSD website to see what the current build is the selected Enhancement and alert the user if a later version is available. *This requires an FTP web connection on the Sage 100 system.*

**Unlock Product:** This will cause the DSD Enhancement License Agreement and Activation window to appear. Using this window is described on the previous page. *This button is disabled if the selected Enhancement is already unlocked.*

**Unlock All Products:** This will cause the DSD Enhancement All License Agreement and Activation window to appear. This window is similar to the one described on the previous page, but has only web and file as options to unlock. *This button is never disabled.*



**Convert Data:** After verification, the selected Enhancements data conversion program will run. Data conversion is non-destructive, and may be triggered any number of times. Sometimes this is required to fix data records imported or updated from a non-enhancement installation.

**Help:** The Help button, located at the bottom right of the window, opens an HTML help file .

**Get Adobe Acrobat:** Opens the Adobe Acrobat website to the page where Acrobat can be downloaded and installed.

**Uninstall Enhancement** If this option is available, then selecting this button will start the un-install process, removing the enhancement from the system.

There are also links to the DSD website and the Enhancement page on that site.

## Section C: Setup

### FASB 52

When setting up company information for a Multi-Currency System, there are 2 categories:

- (1) Those companies that require FASB 52-compliant data, and
- (2) Those companies that **DO NOT** require FASB 52-compliant data.

The DSD Multi-Currency Demo Data falls under category 1, in that there is FASB 52-related information setup in the ABC Demo Data company. If you need assistance in setting up a non-FASB-52 data for demonstration purposes, please refer to the Multicurrency (CUMC) manual, or contact the Multi-Currency Product Manager at DSD Business Systems.

### Multi-Currency Options

There are two areas to look at in the Multi-Currency Module: Multi-Currency Options and Currency Code Maintenance on the Main menu item.

#### Multi-Currency Options

As you can see, the FASB 52 Required flag is checked for the ABC Company Code. Additionally, there is a Multi-Currency Supervisor password set up, and USD is the US Dollar Currency Code for US Credit Card transactions (the Sage 100 Credit Card processing Module is for US\$ only)

Multi-Currency Options

1. Main | 2. FASB 52 | 3. Integrate

Enable Multi-Currency

Base Currency Code: CAD Base Currency Name: Canadian Dollar

Supervisor Password: \_\_\_\_\_ Default Currency for Reports: Base Currency

Print Report Totals when printing in Entry Currency

Currency for Landed Costs in PO: Base Currency

US Dollar Currency Code for Credit Cards: \_\_\_\_\_

General Ledger Accounts

G/L Roundoff Account: 970-00-00 Currency Gain/Loss

Roundoff for Reporting: 315-00-00 FASB 52 Equity

Accept Cancel [Printer Icon]

RB ABC 5/31/2010

Three new accounts have been set up in G/L Account Maintenance:

Currency Gain/Loss	970-00-XX (by Division)
Currency Roundoff	970-00-00
FASB52 Equity Adjustment	315-00-00

The first 2 accounts are used in A/P and A/R Division Maintenance and General Journal Entry. The last account is used for Roundoff and FASB52 Equity when printing G/L reports and financials.

### ***Currency Code Maintenance***

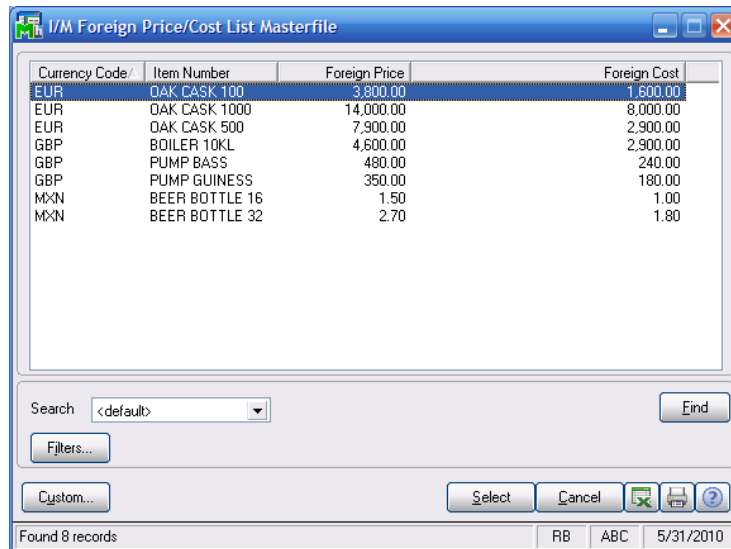
There are several currency codes set up in Currency Code maintenance. The Canadian Dollar (CAD) has been selected as Base Currency (also referred to as Primary or Functional Currency). Exchange Rates have also been defined for these currencies: EUR, GBP, MXN, USD

There are many web sites available that list current exchange rates, such as [www.oanda.com](http://www.oanda.com).

### Inventory Multicurrency Module (IMMC), Foreign Price/Cost Maintenance

#### Foreign Price/Cost Maintenance

Several entries have been created in Foreign Price/Cost Maintenance. These prices and costs will be reflected when doing data entry in Sales Order and Purchase Order.



Currency Code	Item Number	Foreign Price	Foreign Cost
EUR	OAK CASK 100	3,800.00	1,600.00
EUR	OAK CASK 1000	14,000.00	8,000.00
EUR	OAK CASK 500	7,900.00	2,900.00
GBP	BOILER 10KL	4,600.00	2,900.00
GBP	PUMP BASS	480.00	240.00
GBP	PUMP GUINNESS	350.00	180.00
M*XN	BEER BOTTLE 16	1.50	1.00
M*XN	BEER BOTTLE 32	2.70	1.80

Search: <default> Find

Filters... Custom... Select Cancel

Found 8 records RB ABC 5/31/2010

That's it for the Multicurrency Demo Data module setup! The user really only needs to know how to set up the currencies and exchange rates. There are a few nice features you may want to point out, such as the "Today" button and the "Description Toggle" button on the Exchange Rate screen.

### Multicurrency Reports Menu

The following reports are available from the Multi-Currency Reports Menu:

**Currency Code Listing:** This lists the Currency Code information and Exchange Rates.

**Currency Audit Report:** This is a Masterfile Audit listing

**A/P Unrealized Gain/Loss Report:** This is only available if you have APMC Installed, and prints what the Realized Gain/Loss would be if all open A/P Invoices were paid as of a certain date. Users can use this report to post unrealized gain/loss.

**A/R Unrealized Gain/Loss Report:** This is only available if you have ARMC Installed, and prints what the Realized Gain/Loss would be if all open A/R Invoices were paid as of a certain date. Users can use this report to post unrealized gain/loss.

**Foreign Price/Cost Listing:** This is only available if you have IMMC Installed, and prints the information entered in Foreign Price/Cost Maintenance.

**Foreign Price/Cost Listing:** This is only available if you have IMMC Installed, and prints the information entered in Inventory Maintenance for Foreign Price/Cost breaks.

## Section D: System Operations

### General Ledger

The Demo Data provided only has the three new GL Accounts setup. Many accounts will show the Multicurrency G/L Detail Information in the Transactions Tab.

### Bank Reconciliation

There are only two places in the B/R module that need demonstrating: Bank Code Maintenance and Check, Deposit, & Adjustment Entry. No Multi-Currency Data has been posted to the Check, Deposit, & Adjustment Entry in this release of M CCD.

#### Bank Code Maintenance

Several new Bank Codes have been added for foreign bank accounts.:

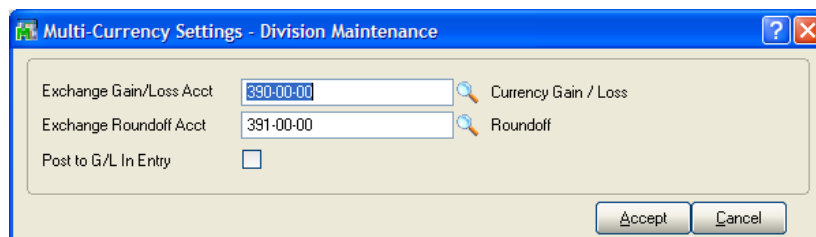
Select the **Currency Button** to display the Currency Code of each Bank Code.

### Accounts Payable

There are two places in A/P Setup to demonstrate: Division Maintenance and Bank Code Maintenance. Please refer to the B/R module for a description on the Bank Code Demo Data.

#### Division Maintenance

Divisions have been added to the Division Masterfile for USD vendors. Two new accounts have been set up in Division Maintenance for all divisions. Select the **Currency Button** to access these accounts:



Exchange Gain/Loss Acct	390-00-00	Currency Gain / Loss
Exchange Roundoff Acct	391-00-00	Roundoff
Post to G/L In Entry	<input type="checkbox"/>	

#### Vendor Maintenance / Inquiry

New Vendors have been set up in Vendor Maintenance. There are also a number of transactions, such as repetitive invoices, invoice history, check history, and purchase orders set up for all of these vendors.

When demonstrating Vendor Maintenance for the vendors to an end-user, show off these features:

- 1) Main Panel – **Currency Button** – set up of Currency Codes
- 2) Statistics Panel – **Amounts In Toggle Button**
  - toggle between Vendor Historical Currency and Base Currency.
- 3) Summary Panel – **Amounts In Toggle Button**
  - toggle between Vendor Historical Currency and Base Currency.
- 4) History Panel – **Amounts In Toggle Button**
  - toggle between Vendor Historical Currency and Base Currency.
- 5) Invoices Panel - **Amounts In Toggle Button**
  - toggle between Historical, Base, and Transaction Currency.
- 6) Transactions Panel – **Amounts In Toggle Button**
  - toggle between Historical, Base, and Transaction Currency.
- 7) Checks Panel - **Amounts In Toggle Button**
  - toggle between Historical, Base, and Transaction Currency.
- 8) P/O's Panel - **Amounts In Toggle Button**
  - toggle between Historical, Base, and Transaction Currency.
- 9) **Drill Down!**
  - drill down from Invoices, Checks, and P/O's panel.

### ***A/P Data Entry & Registers***

Of course you'll want to demonstrate Invoice Data Entry, Manual Check Entry, and Check Entry to the end-user. Use the foreign vendors in your demonstration and show how it defaults to the currency and exchange rate, and how you can override these settings.

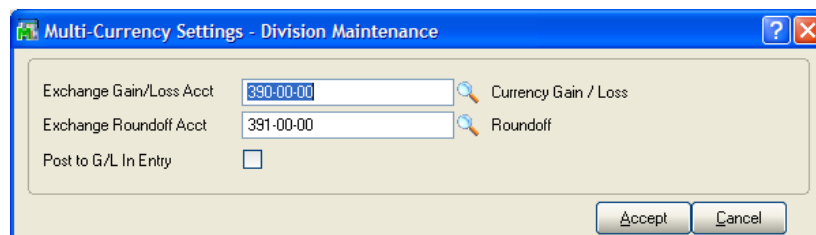
After doing data entry, show how the registers print twice: Once in Transaction Currency, and once in Base Currency.

### ***Accounts Receivable***

There are two places in A/R Setup to demonstrate: Division Maintenance and Bank Code Maintenance. Please refer to the B/R module for a description on the Bank Code Demo Data.

### ***Division Maintenance***

Divisions have been added to the Division Masterfile for USD customers. Two new accounts have been set up in Division Maintenance for all divisions. Select the **Currency Button** to access these accounts:





### ***Customer Maintenance / Inquiry***

New customers have been set up in Customer Maintenance. There are also a number of transactions, such as repetitive invoices, invoice history, and sales orders set up for all of these customers.

When demonstrating Customer Maintenance for the customers to an end-user, show off these features:

- 1) Main Panel – **Currency Button** – set up of Currency Codes
- 2) Statistics Panel – **Amounts In Toggle Button**
  - toggle between Historical Currency and Base Currency.
- 3) Summary Panel – **Amounts In Toggle Button**
  - toggle between Historical Currency and Base Currency.
- 4) History Panel – **Amounts In Toggle Button**
  - toggle between Historical Currency and Base Currency.
- 5) Invoices Panel – **Amounts In Toggle Button**
  - toggle between Historical, Base, and Transaction Currency.
- 6) Transactions Panel – **Amounts In Toggle Button**
  - toggle between Historical, Base, and Transaction Currency.
- 7) S/O's Panel – **Amounts In Toggle Button**
  - toggle between Historical, Base, and Transaction Currency.
- 8) **Drill Down!**
  - drill down from Invoices and S/O's panel.

### ***Data Entry & Registers***

Of course you'll want to demonstrate Invoice Data Entry, Repetitive Invoice Entry, and Cash Receipts Entry to the end-user. Use the foreign customers in you demonstration and show how it defaults to the currency and exchange rate, and how you can override these settings.

After doing data entry, show how the registers print twice: Once in Transaction Currency, and once in Base Currency.

### ***Purchase Order***

Purchase Orders have been created for the foreign Vendors:

You may use these purchase orders for demonstration purposes, or you may create new ones. You may also drill down to these PO's from Vendor Maintenance or Item Maintenance.

### ***Sales Order***

Sales orders have been created for the foreign Customers:

You may use these sales orders for demonstration purposes, or you may create new ones. You may also drill down to these orders from Customer Maintenance or Item Maintenance.

***Additional features***

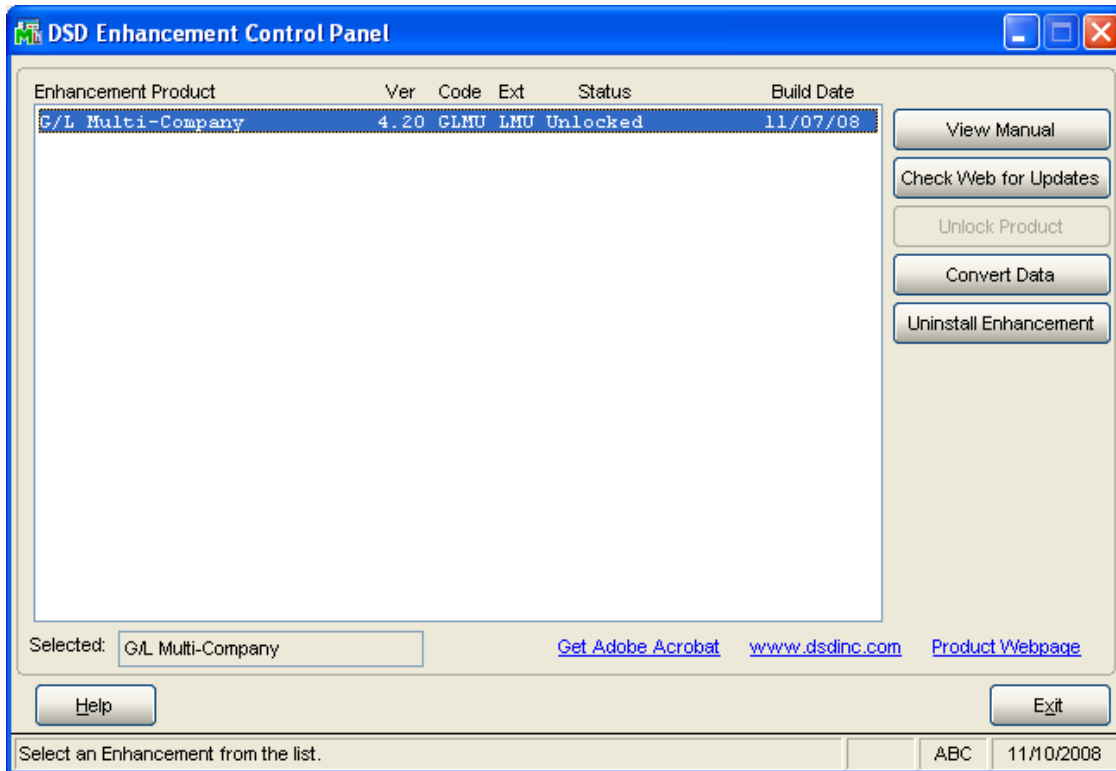
In addition to the features listed in this manual, you may want to show off:

1. Reporting – Currency Pop-up panel allows currency selection.
2. Unrealized Gain/Loss Reports

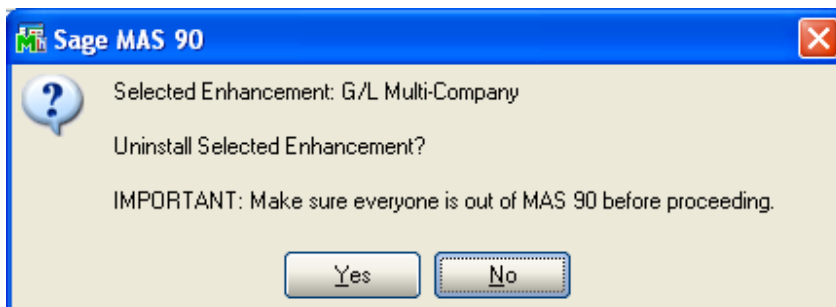
If there are any features you would like added to this manual, please fill out and fax us the Fax Transmittal Form at the end of this manual.

## Section E: Uninstall DSD Enhancements

A DSD Enhancements Uninstall Utility has been provided for the purposes of removing DSD Enhancements from your Sage 100 System. This utility may be accessed from the **DSD Enhancement Control Panel** menu option on the **Library Master / Utilities** menu.

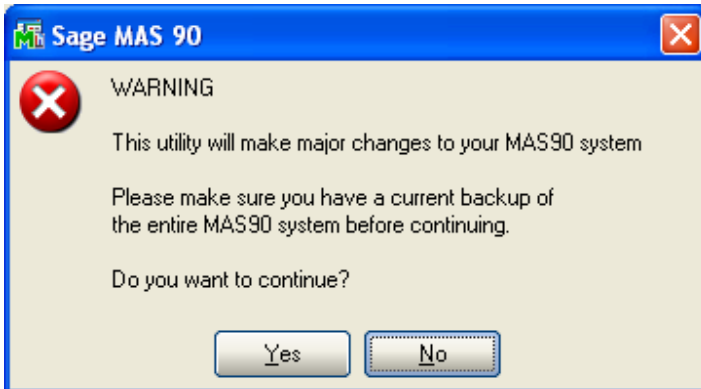


When accessing the **DSD Utility Suite**, select the enhancement that you wish to Uninstall, and then select the **Uninstall Enhancement** button. The following message box will appear:



Select **No** to exit the Uninstall Process.  
 Select **Yes** to continue with the Uninstall Process.

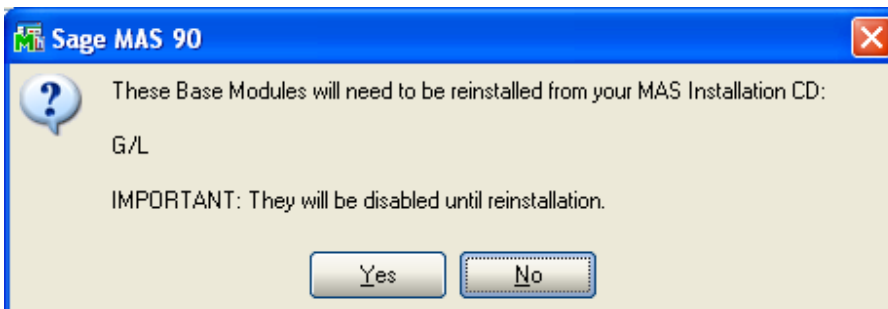
The following message box will appear, to remind you that a complete backup of your entire MAS90 system should be completed prior to uninstalling a DSD product.



Select **No** to exit the Uninstall Process.  
Select **Yes** to continue with the Uninstall Process.

**After the Uninstall of the DSD Enhancement, you MUST reinstall certain standard Sage 100 modules, followed by reinstallation of MAS Service Packs / Updates, if applicable.**

The following message box will appear, and will display which of those specific Sage 100 modules you must reinstall afterwards.

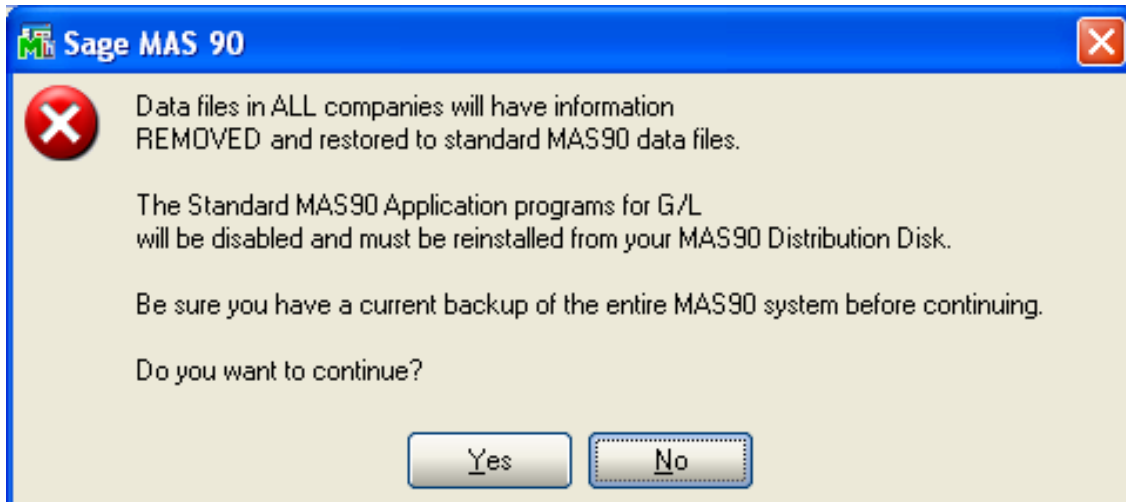


Select **No** to exit the Uninstall Process.  
Select **Yes** to continue with the Uninstall Process.

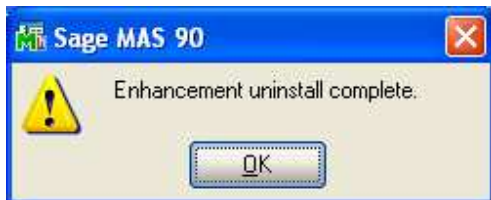
The following message box will appear, displaying the final warning message.

Select **No** to exit the Uninstall Process.

Select **Yes** to continue with the Uninstall Process. At this point, the DSD Enhancement will be removed from the Sage 100 system.



After completion of the Uninstall, the following message box will appear. Select OK to continue.



Now that the Uninstall process is completed, you must:

- Reinstall the applicable standard Sage 100 modules
- Reinstall the latest Sage 100 Service Pack/Updates, if applicable.
- Reinstall any other DSD Enhancements or Developer products that are affected from the reinstallation of the standard Sage 100 module(s).

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