



DSD Business Systems

MAS 90 Enhancements

APSC

Accounts Payable Spanish Check Printing

Version 4.10

sage
software

Master Developer

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Accounts Payable Spanish Check Printing User's Manual
Version 4.10

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DSD Business Systems
5120 Shoreham Place
Suite 280
San Diego, CA 92122
858/550-5900 8:00am to 5:00pm PST
858/550-4900 Fax

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SECTION A: Introduction

This manual contains a description and instructions for this DSD product. Operating instructions are included for the features added by this product to MAS 90. For instructions on using MAS 90, refer to the appropriate MAS 90 manual, or call your MAS 90 reseller. DSD Business Systems offers excellent MAS 90 support, at an hourly rate.

Web Resources

DSD web site: <http://www.dsdinc.com>

The Enhancement page contains:

- Current Release Schedule*
- Purchasing Information*
- Installation Instructions*
- Product Support*
- Enhancement Links*

APSC Accounts Payable Spanish Check Printing: <http://www.dsdinc.com/enh/pages/APSC.htm>

The product web page contains:

- Product Description*
- Adobe Acrobat Product Description*
- Web Links*
- Current Product Version Table*
- Product Installation File Download*
- Product Manual in Word 97 and Adobe Acrobat Formats*
- Revision History*
- FAQ*

Support

DSD provides product support through MAS 90 resellers. Support is provided for the current version. Older versions are supported at an hourly rate. DSD's telephone number is **858-550-5900**. Fax: **858-550-4900**.

For a hard error, where the program displays an error dialog, report:

- Error number.*
- Program name.*
- Line number.*

Program version.

Exact sequence that caused the error, including menus and menu selections.

Other pertinent information.

If leaving a message or faxing, please include:

Your name.

Your phone number (and fax if applicable) and extension.

It is possible to be unable to duplicate a problem, because of data corruption or because we have not exactly duplicated a particular operating environment. In such circumstances, we can only continue to try to fix the problem if we can either access the system with Symantec PCAnywhere or by some other means access or duplicate the system.

SECTION B: Getting Started

CAUTION

- **If you reinstall or upgrade one of the MAS 90 modules listed in the following table, you must also reinstall this Enhancement.**
- Enhancements from different Master Developers are generally not designed to work together. If installed together, problems are likely to occur.
- **Check with DSD before installing more than one Enhancement.**
- **Do not install this Enhancement on MAS SQL Systems.**

Required Levels

MAS 90 Module	Module Required	Required Level
A/P	Y	4.10

Installation

The following instructions are for installing to Windows. For UNIX instructions see the "INSTALL.HTM" HTML file on the CD-ROM (you can use a Windows machine to view it.) It will guide you in mounting the CD-ROM on the UNIX file system and running a UNIX installation script.

1. **Back-up:** Exit all MAS 90 / MAS 200 sessions. Back-up existing MAS 90 / MAS 200 data.
2. **Check Levels:** MAS 90 / MAS 200 module levels **must match** those listed above.
3. **Run Enhancement Setup Program:** Insert the installation CD-ROM. The installation will normally run automatically, otherwise, run SETUP.EXE on the CD-ROM. This can be run from the server or a workstation. Follow on-screen instructions. *If installing from an e-mail message or from a Web download, run the program sent to you (or downloaded). This will self-extract and run same Setup program.*
4. **Re-Start MAS 90 / MAS 200:** MAS 90 / MAS 200 will be updated.
5. **Unlock the Enhancement:** DSD Enhancements must be unlocked to run. When any part of the Enhancement is run for the first time, the **DSD Enhancement License Agreement and Activation** window will appear. Follow the steps shown on that window. *You can click the Help button for more detailed instructions.*

Note: On the next page is a screenshot of the DSD Enhancement License Agreement and Activation window.

After accepting the License Agreement, you can then select the type of unlocking that you'd prefer. The choices are Normal, Demo and Web.

Normal Unlock: You will need to unlock the Enhancement by calling DSD during business hours (8am to 5pm PST) at **858-550-5900**.

Web Unlock: If the system that is running the DSD Enhancement *has web access* and you *have a DSD WebUnlock code*, can unlock the Enhancement without assistance using WebUnlock. When this option is selected, the window will change to show the WebUnlock entry section. Enter the WebUnlock code and click the Unlock button.

- *Entering a WebUnlock code will unlock all DSD Enhancements that have been licensed.*
- *The MAS 90 / MAS 200 system that is being used must have web access for this option to be available.*
- *You can get a WebUnlock Code from your DSD Enhancements sales representative.*

Demo Unlock: If a Demo mode is available for the Enhancement you're running, you will be able to Demo unlock the product without assistance from DSD for demo purposes.

- *Creating a Demo Unlock is a good way to temporarily unlock DSD Enhancements off-hours, if you do not have web access and/or an WebUnlock code. Later, you can unlock the product fully, during business hours.*

Note: You can also unlock a DSD Enhancement through the DSD Utility Suite window. This is accessed at the bottom of the Library Master Utility menu. In the DSD Utility Suite window, click the **DSD Enhancement Control Panel** button on the bottom of the window. Then, select the Enhancement with your mouse from the list of Enhancements and click the **Unlock Product** button on the right side of the window.

6. **Convert Data:** After registration, the Data Conversion window will appear. Follow on-screen instructions to complete data conversion. *You can exit the conversion program without converting data. The Enhancement will not proceed, however, until data is converted. If you enter an enhanced program and data has not been converted, the conversion program will run again.*

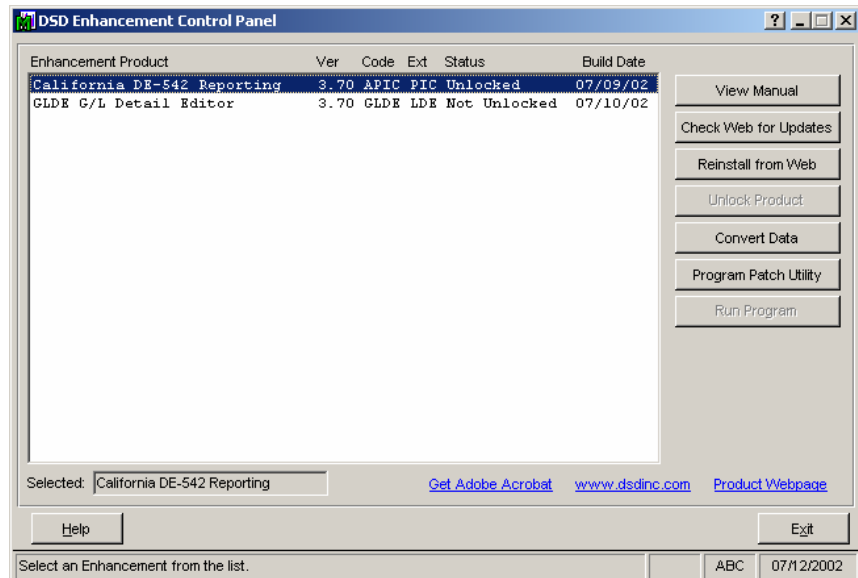
DSD Enhancement Control Panel

Starting with version 3.70, all DSD Enhancement products include DSD's Utility Suite menu and DSD's Enhancement Control Panel. The **DSD Utility Suite is accessed from the Library Master Utilities menu**. The **DSD Enhancement Control Panel** is accessed from a **button on the bottom of the DSD Utility Suite window**.

The DSD Enhancement Control Panel is a simple to use yet powerful system to help maintain DSD Enhancements installed on a MAS 90 / MAS 200 system. To use it, select an Enhancement product

from the list on the window and then click the button, on the right side of the window, which corresponds with the desired task.

View Manual: This button will display the product manual for the selected Enhancement using Adobe Acrobat. For this to be possible, the PDF file for the corresponding manual must be in the “MAS90/PDF” folder in the MAS 90 system. If the file is not present, and the system has web access, the correct PDF file will be automatically downloaded from the DSD website, put into the “MAS90/PDF” folder and then displayed.



Check the Web for Updates: This button will check the DSD website to see what the current build is the selected Enhancement and alert the user if a later version is available. *This requires a web connection on the MAS 90 / MAS 200 system.*

Reinstall from Web: After a verify dialog, this will automatically download and reinstall the selected Enhancement from the DSD website. *This requires a web connection on the MAS 90 / MAS 200 system.*

Unlock Product: This will cause the DSD Enhancement License Agreement and Activation window to appear. Using this window is described on the previous page. *This button is disabled if the selected Enhancement is already unlocked.*

Convert Data: After verification, the selected Enhancements data conversion program will run.

Program Patch Utility: Only use this option under the guidance of a DSD Enhancement Technician. That person will guide you in its use.

Run Program: This button is enabled for certain DSD Utility programs only.

Additional Controls

Help: The Help button, located at the bottom left of the window, opens an HTML help file similar to the above.

Get Adobe Acrobat: Opens the Adobe Acrobat website to the page where Acrobat can be downloaded and installed.

There are also links to the DSD website and the Enhancement page on that site.

SECTION C: Setup

Accounts Payable Options

The Accounts Payable Options screen has been modified to include a fourth tab called **4. Checks** for the APSC enhancement. When this tab is selected, the screen shown on the right is displayed.

Currency Name: Enter the Name of the Currency to be used when printing checks in Spanish. This is a 20-character Field.

Currency Plural Name: Enter the Plural Name of the Currency to be used when printing checks in Spanish. This is a 20-character field.

Suffix: Enter the Suffix of the Currency to be printed to the right of the Spelled-out currency amount. This is a 20-character field.

Print 2nd line description on checks: Check this box if you would like the system to print split up, a Spelled-out Check Amount that is longer than 75 characters into 2 lines on the check. Leave it unchecked if you would like the system to use the numerical value if greater than 75 characters.

Note: If you check this box, then you must set up the **#SPELLED OUT AMOUNT** field on the check form to be large enough to print the second line.

Print 'CON' instead of 'Y' before decimals on checks: Check this box if you would like the check to display 'CON' before the decimals instead of "Y".

Example when checked: *TRES MIL CIENTO CINCUENTA PESOS CON 11/100 PES

Example when not checked: *TRES MIL CIENTO CINCUENTA PESOS Y 11/100 PES

SECTION C: Operations

Manual Check Printing

The Manual Check Printing screen has been modified as shown on the right.

Print Checks In Spanish: Check this option to print the Spelled-out Check Amount in Spanish using the Currency Name specified in Accounts Payable Options. Leave unchecked to print this item in English using Dollars for Currency.

Figure 2: APSC Manual Check Printing

Regular Computer Check Printing

The Check Printing screen has been changed as shown on the right.

Print Checks In Spanish: Check this box to print the the Spelled-out Check Amount in Spanish using the Currency Name specified in Accounts Payable Options. Leave unchecked to print this item in English using Dollars for Currency.

Figure 3: Check Printing Window

Crystal Form Printing (new with version 4.05)

When setting up the Crystal form for Spanish Check Printing, do the following steps:

1. Open up the Check Printing Form you wish to use Spanish Check Printing for (you may wish to set up one form for printing in Spanish, and one for printing in English).
2. Select the **Verify Database** menu option on the **Database** menu. Proceed to update the form from the changed ODBC settings,
3. Remove the **@Check Amount** formula (which is the English version of the Spelled-Out Amount).
4. Select **Field Object** from the **Insert** menu for Crystal v8.5 or prior, or **Field Explorer** for Crystal v10. Select the **AP_20CrystalCheckHeader** dictionary, and choose the

SpanishSpelledOutAmount field, and place it onto the Crystal Form (where the @CheckAmount field used to be).

5. **Save the Form and exit.**

Samples

The following are samples of how checks will print with the specified selections.

SAMPLE 1: Currency Name: Nuevo Peso
 Currency Plural Name: Nuevos Pesos
 Suffix: MN
 Check Amount: 135.75

SAMPLE 2: Currency Name: Nuevo Sol
 Currency Plural Name: Nuevos Soles
 Suffix:
 Check Amount: 1,120.25

Example One

Example One has the option set to print in Spanish.

SAMPLE 1:
CIENTO TREINTA Y CINCO NUEVOS PESOS Y 75/100 MN

SAMPLE 2:
UN MIL CIENTO VEINTE NUEVOS SOLES Y 25/100

Example Two

Example Two does not have the option set to print in Spanish.

SAMPLE 1:
ONE HUNDRED THIRTY FIVE DOLLARS AND 75 CENTS

SAMPLE 2:
ONE THOUSAND ONE HUNDRED TWENTY DOLLARS AND 25 CENTS

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Subject:	Check One: <input type="checkbox"/> Product Problem <input type="checkbox"/> Suggestions			
Product:	<i>APSC Accounts Payable Spanish Check Printing</i>		Version:	<i>4.10</i>

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